

BOROUGH OF BERLIN
PLANNING BOARD MINUTES
January 12th, 2026. Re-org and Regular meeting

CALL TO ORDER:

Meeting was called to order at 7:00 PM

FLAG SALUTE:

SUNSHINE STATEMENT: It was announced that the meeting is being held in compliance with the open Public Meetings Act and has been duly noticed and published by law.

Attorney Stuart Platt did the swearing in of New Planning Board members and recognized the Re-appointed Board members.

Appointment of Officers:

A motion to appoint Michael McGowan as Chairman was made by Mayor Miller, and Seconded by J. Schumacher.

Roll Call:

Mayor R. Miller-AYE
Councilman M. Wilkinson-AYE
M. McGowan-ABSTAIN
D. Pomponio-AYE
W. Hans-AYE
J. Schumacher-AYE
H. Earl-AYE
E. Hahn-AYE
J. Cole-AYE

M. McGowan continued with the voting at the Reorganization meeting.

APPOINTMENT OF VICE CHAIRMAN:

A motion to appoint J. Schumacher as Vice Chairman was made by Councilman M. Wilkinson and seconded by Mayor R. Miller

Roll Call:

Mayor R. Miller-AYE
Councilman M. Wilkinson-AYE
M. McGowan-AYE
D. Pomponio-AYE
W. Hans-AYE
J. Schumacher-ABSTAIN
H. Earl-AYE

E. Hahn-AYE
J. Cole-AYE

APPOINTMENT OF SOLICITOR:

A motion to appoint Stuart Platt as solicitor was made by Mayor R. Miller and seconded by H. Earl.

Roll Call:

Mayor R. Miller-AYE
Councilman M. Wilkinson-AYE
M. McGowan-AYE
D. Pomponio-AYE
W. Hans-AYE
J. Schumacher-AYE
H. Earl-AYE
E. Hahn-AYE
J. Cole-AYE

APPOINTMENT OF SECRETARY:

A motion to appoint Donna Plute as Secretary was made by Mayor R. Miller and seconded by W. Hans

Roll Call:

Mayor R. Miller-AYE
Councilman M. Wilkinson-AYE
M. McGowan-AYE
D. Pomponio-AYE
W. Hans-AYE
J. Schumacher-AYE
H. Earl-AYE
E. Hahn-AYE
J. Cole-AYE

APPOINTMENT OF ENGINEER:

A motion to appoint Colliers Engineering & Design, Inc., as Planning Board Engineer, was made by Mayor R. Miller and seconded by J. Schumacher.

Roll Call:

Mayor R. Miller-AYE
Councilman M. Wilkinson-AYE
M. McGowan-AYE
D. Pomponio-AYE
W. Hans-AYE
J. Schumacher-AYE
H. Earl-AYE

E. Hahn-AYE
J. Cole-AYE

APPOINTMENT OF PLANNER:

A motion to appoint Colliers Engineering & Design, Inc., as Planning Board Planner, was made by Mayor R. Miller and seconded by Councilman M. Wilkinson

Roll Call:

Mayor R. Miller-AYE
Councilman M. Wilkinson-AYE
M. McGowan-AYE
D. Pomponio-AYE
W. Hans-AYE
J. Schumacher-AYE
H. Earl-AYE
E. Hahn-AYE
J. Cole-AYE

Attorney Stuart Platt swore in Anthony LaRosa from Colliers Engineering & Design, Inc. as Planning Board Engineer, and Adam Warburton from Colliers Engineering & Design, Inc. as Planner

RE-ADOPTION OF RULES AND REGULATIONS:

A motion to re-adopt rules and regulations was made by Councilman M. Wilkinson and seconded by H. Earl.

Roll Call:

Mayor R. Miller-AYE
Councilman M. Wilkinson-AYE
M. McGowan-AYE
D. Pomponio-AYE
W. Hans-AYE
J. Schumacher-AYE
H. Earl-AYE
E. Hahn-AYE
J. Cole-AYE

FEE FOR NOTICE OF MEETING:

A motion to approve the fee of \$25.00 for notice of meetings was made by Councilman M. Wilkinson and seconded by H. Earl.

Roll Call:

Mayor R. Miller-AYE
Councilman M. Wilkinson-AYE
M. McGowan-AYE
D. Pomponio-AYE
W. Hans-AYE

J. Schumacher-AYE
H. Earl-AYE
E. Hahn-AYE
J. Cole-AYE

MEETING DATES:

The Second Monday of every month is reserved for Planning Board Meetings, and the Fourth Monday of each month is reserved for Special Meetings should it be necessary due to large agendas, or special schedules as needed.

A motion to approve the meeting dates as arranged was made by Councilman M. Wilkinson and seconded by H. Earl.

Roll Call:

Mayor R. Miller-AYE
Councilman M. Wilkinson-AYE
M. McGowan-AYE
D. Pomponio-AYE
W. Hans-AYE
J. Schumacher-AYE
H. Earl-AYE
E. Hahn-AYE
J. Cole-AYE

PUBLIC PORTION:

Chairman M. McGowan opened up to the public, none heard or seen.

ADJOURNMENT OF RE-ORGANIZATION: Motion made at 7:10pm

A motion to adjourn re-organization was made by J. Schumacher and seconded by W. Hans

Regular Meeting:

MINUTES:

Minutes October 14th, 2025

A motion to approve the minutes for October 14th, 2025, was made by Mayor R. Miller and seconded by D. Pomponio.

Roll Call:

Mayor R. Miller-AYE
Councilman M. Wilkinson-AYE
M. McGowan-AYE
D. Pomponio-AYE
W. Hans-AYE
J. Schumacher-AYE
H. Earl-AYE

E. Hahn-AYE
J. Cole-AYE

ZONING OFFICERS REPORT:

September, October, November & December of 2025

Chairman M. McGowan then asked if there are any questions or discussions on the zoning reports. No questions asked.

Chairman M. McGowan asked if there were any questions concerning the summary of the land use law for Berlin Borough unified planning and zoning board for 2026. No questions asked.

OLD BUSINESS:

None

NEW BUSINESS:

None

CORRESPONDENCE:

None

PUBLIC PORTION:

None

GOOD OF THE ORDER:

Mayor R. Miller thanked everyone for serving another year. Mayor R. Miller stated he appreciates it and then he congratulated the professionals.

ADJOURNMENT OF REGULAR MEETING: at 7:15pm

A motion to adjourn the meeting was made by J. Schumacher and seconded by W. Hnas.
All in Favor-AYE

Cc: Bill Behnke, Fire Marshall
Stacey DiVello, Escrow Financial Department
Wayne Hans, Construction Official
Michael Bernardins, CTA Tax Assessor