



**BOROUGH OF BERLIN
59 SOUTH WHITE HORSE PIKE
BERLIN, NJ 08009**

**REORGANIZATION MEETING AGENDA
MONDAY, JANUARY 5, 2026, 6:30 PM**

REORGANIZATION MEETING OF JANUARY 5, 2026, IS CALLED TO ORDER BY MAYOR MILLER

FLAG SALUTE

SUNSHINE STATEMENT

Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and The Philadelphia Inquirer and posted on the Borough Hall Bulletin Board located within the Municipal Building showing the date, place and time of said meeting.

OATHS OF OFFICE

Councilman Elect Carl Mascarenhas was sworn in by Mark Rinaldi and his wife Cathy Mascarenhas held the bible.

Councilman Elect Millard Wilkinson will be sworn in by Judge Geist.

ROLL CALL

Mayor Rick Miller - Present
Councilman Len Badolato – Present
Councilman Keith Hohing – Present
Councilman Jake Miller – Present
Councilwoman Patricia Cummings – Present
Councilman Millard Wilkinson – Present
Councilman Carl Mascarenhas – Present

MAYOR MILLER ACKNOWLEDGES DISTINGUISHED GUESTS

RES. R1-1:2026 APPOINTMENT OF HOWARD C. LONG, JR., ESQUIRE, FROM THE FIRM WADE, LONG, WOOD, & LONG, LLC, OF LAUREL SPRINGS, NJ AS BOROUGH SOLICITOR FOR THE YEAR 2026.

Motion: Councilman Mascarenhas Second: Councilman Hohing RCV: All in favor

Youth Athletics, Community Events

Carl Mascarenhas

Motion: Councilman Miller Second: Councilwoman Cummings RCV: All in favor.

MAYOR’S APPOINTMENTS OF HISTORIC PRESERVATION COMMISSION MEMBERS WITH CONFIRMATION FROM COUNCIL

NEW APPOINTMENTS

- Len Badolato Council Liaison 1/1/2026 – 12/31/2026
- Jack Gangloff Class A 1/1/2026 - 12/31/2029
- Michelle Secrest Class C 1/1/2026 – 12/31/2029
- Karina Evers Alternate, Class C 1/1/2026 – 12/31/2027
- Jerry Knott Class B 1/1/2024 - 12/31/2027

- Glenn Caldwell Class A Filling unexpired term
1/1/2024- 12/31/2028
(Filling unexpired term)

Motion: Council President Badolato Second: Councilman Miller RCV: All in favor.

RECOGNITION OF HISTORIC PRESERVATION COMMISSION MEMBERS

- Jose Hernandez Class C 1/1/2024 – 12/31/2027
- Tina Hoffman Class C 1/1/2025- 12-31/2027
- Luke Evers Class C 1/1/2025 - 12/31/2028

RECOGNITION OF HISTORIC PRESERVATION COMMISSION ADVISORS

- Class A A person who is knowledgeable in building design and construction or architectural history who may reside in the borough.*
- Class B A person who is knowledgeable or with a demonstrated interest in Local history who may reside outside the borough.*
- Class C Members who must be residents of the Municipality who hold no Other Municipal position except they may be members of the Planning or Zoning Boards.*

MAYOR’S APPOINTMENTS OF BOARD OF HEALTH MEMBERS WITH CONFIRMATION OF COUNCIL

NEW APPOINTMENTS

- Councilman Keith Hohing Council Liaison 1/1/2026 – 12/31/2026

Motion: Councilwoman Cummings Second: Council President Badolato RCV: All in favor.

RECOGNITION OF BOARD OF HEALTH MEMBERS

- Diana Badolato Member 1/1/2024 – 12/31/2026
- Christina Miller Member 1/1/2024 – 12/31/2026

RECOGNITION OF LIBRARY TRUSTEE MEMBERS

- Deanna Schuenemann Trustee 1/1/2022 – 12/31/2026
- Nancy Grover Trustee 1/1/2023 – 12/31/2027
- Corrine Dowdell Trustee 1/1/2026 – 12/31/2028

- Cecilia Kuns Trustee 1/1/2025 – 12/31/2029
- Christine Flynn Trustee 1/1/2024 – 12/31/2028
(Filling unexpired term)

- Mayor Rick Miller Mayor
- Jack Marcellus Berlin Community School Interim Superintendent

MAYOR’S APPOINTMENTS OF BOROUGH OFFICIALS WITH CONFIRMATION OF COUNCIL

- Treasurer Stacey Divello 1/1/2026 – 12/31/2026
- Fire Official William Behnke 1/1/2026 – 12/31/2026
- Fire Safety Inspector Joe Cornforth 1/1/2026 – 12/31/2026
- Fire Safety Inspector Dennis Rosenbaum 1/1/2026 – 12/31/2026
- Fire Chief Mark Maloney 1/1/2026 – 12/31/2026
- Zoning Official Wayne Hans 1/1/2026 – 12/31/2026
- Deputy EMC Fred Tuttle 1/1/2026 – 12/31/2026
- Deputy EMC Craig Fallstick 1/1/2026 – 12/31/2026
- P.A.C.O. Michael Kwasizur 1/1/2026 – 12/31/2026
- Property Maintenance Rushi Pandya 1/1/2026 – 12/31/2026
- Electrical Sub Code Official John White 1/1/2026 – 12/31/2026
- Fire Sub Code Official Ron Snyder 1/1/2026 – 12/31/2026
- Plumbing Sub Code Official Dennis LaSasso 1/1/2026 – 12/31/2026
- Housing Inspector Dennis Rosenbaum 1/1/2026 – 12/31/2026
- Conf. Administrative Secretary Donna Plute 1/1/2026 – 12/31/2026
- Admin. Secretary Water Dept. Tabitha Scaffo 1/1/2026 - 12/31/2026
- Conf. Accnts Payable Clerk Alicia Hoos 1/1/2026 - 12/31/2026

Motion: Councilman Miller Second: Council President Badolato RCV: All in favor.

DEPARTMENT HEAD RECOGNITIONS FOR OFFICIALS AND SUB-OFFICIALS FOR YEAR 2026

- Chief of Police Michael Scheer
- Michael Kwasizur Chief Financial Officer
- Ambulance Captain Lou DeMarco
- Emergency Mgt. Coordinator Rushi Pandya

Motion: Councilman Miller Second: Councilman Hohing RCV: All in favor.

RECOGNITION OF MUNICIPAL COURT JUDGE

- Kristen McCrink, JMC Judge 1/1/2025 – 12/31/2027

RESOLUTIONS:

Motion to open to the public for comment Resolutions R1-2:2026 to R1-11:2026

Motion: Councilman Mascarenhas Second: Councilman Miller

All in favor: All Opposed: None

Motion to close public portion

Motion: Councilman Miller Second: Councilman Hohing

All in favor: All Opposed: None

RES. R1-2:2026 APPOINTING GREG FUSCO OF KEY ENGINEER ,INC, OF BERLIN NJ, AS MUNICIPAL ENGINEER FOR THE BOROUGH OF BERLIN FOR THE YEAR 2026.

Motion: Council President Badolato Second: Councilman Miller RCV: All in favor.

RES. R1-3:2026 APPOINTING THOMAS LEISSE, P.E., CME OF PENNONI ASSOCIATES FROM HADDON HEIGHTS, NJ AS WATER & SEWER ENGINEER FOR THE BOROUGH OF BERLIN FOR THE YEAR 2026.

Motion: Councilwoman Cummings Second: Councilman Hohing RCV : All in favor.

RES. R1-4:2026 APPOINTING DANIEL M. DIGANGI, REGISTERED MUNICIPAL ACCOUNTANT, OF BOWMAN & COMPANY LLP (PKF O’CONNOR DAVIES) AS MUNICIPAL AUDITOR FOR THE YEAR 2026.

Motion: Councilman Hohing Second: Council President Badolato RCV: All in favor

RES. R1-5:2026 APPOINTING ARCHER AND GREINER, PC FROM VOORHEES, NJ AS BOND COUNSEL FOR THE BOROUGH OF BERLIN FOR THE YEAR 2026.

Motion: Councilman Miller Second: Councilman Miller RCV: All in favor

RES. R1-6:2026 APPOINTING ADAM WARBURTON OF COLLIERS ENGINEERING AND DESIGN , AS MUNICIPAL PLANNER FOR THE BOROUGH OF BERLIN FOR THE YEAR 2026.

Motion: Council President Badolato Second: Councilman Miller RCV: All in favor

RES. R1-7:2026 APPOINTING EDGEWOOD ASSOCIATES OF BERLIN, NJ AS RISK MANAGEMENT CONSULTANTS FOR THE BOROUGH OF BERLIN FOR THE YEAR 2026.

Motion: Councilman Miller Second: Council President Badolato RCV: All in favor

RES. R1-8:2026 APPOINTING STUART PLATT, ESQ. OF THE LAW FIRM OF THE PLATT LAW GROUP FROM STRATFORD, NJ AS SPECIAL COAH COUNSEL FOR THE BOROUGH OF BERLIN FOR THE YEAR 2026.

Motion: Councilwoman Cummings Second: Councilman Hohing RCV: All in favor.

RES. R1-9:2026 APPOINTING COLLIERS ENGINEERING AND DESIGN , PENNONI ASSOCIATES AND KEY ENGINEERING , AS SPECIAL PROJECTS ENGINEERS FOR THE BOROUGH OF BERLIN FOR THE YEAR 2026.

Motion: Councilwoman Cummings Second: Councilman Miller RCV: All in favor.

RES. R1-10:2026 APPOINTING JHARTE ASSOCIATES AS THE MANAGED IT PROVIDER FOR THE BOROUGH OF BERLIN FOR THE YEAR 2026.

Motion: Councilman Hohing Second: Council President Badolato

Councilman Miller , Councilman Mascarenhas, Councilman Wilkinson voted NAY.

Council President Badolato, Councilman Hohing, Councilwoman Cummings voted AYE.

Mayor Miller voted AYE.

Vote passes.

RES. R1-11:2026 APPOINTING JOSEPH P. MADERA OF HARDENBERGH INSURANCE GROUP AS THE BOROUGH OF BERLIN'S INSURANCE BROKER OF RECORD FOR HEALTH INSURANCE BENEFITS (HIF).

Motion: Councilman Miller Second: Councilwoman Cummings RCV: All in favor.

CONSENT AGENDA Resolutions R1-12:2026 to R1-36:2026

Motion to open to the public: Councilman Miller Second; Councilwoman Cummings AIF: All in favor.

Motion to close public portion: Councilman Mascarenhas Second; Councilman Miller AIF: All in favor.

- RES. R1-12:2026** RESOLUTION ADOPTING TEMPORARY BUDGET FOR THE YEAR 2026.
- RES. R1-13:2026** RESOLUTION SETTING THE RATE OF INTEREST TO BE CHARGED FOR THE DELINQUENCIES OF TAXES, WATER, SEWER, AND ALL OTHER APPLICABLE MUNICIPAL CHARGES.
- RES. R1-14:2026** RESOLUTION ADOPTING THE CASH MANAGEMENT PLAN FOR THE YEAR 2026.
- RES. R1-15:2026** RESOLUTION DESIGNATING THE COURIER POST OF CHERRY HILL, NJ, AND THE PHILADELPHIA INQUIRER OF PHILADELPHIA, PA AS OFFICIAL NEWSPAPERS FOR THE BOROUGH OF BERLIN FOR THE YEAR 2026.
- RES. R1-16:2026** RESOLUTION ESTABLISHING COUNCIL AND WORKSHOP MEETING DATES FOR THE YEAR 2026 AS FOLLOWS; COUNCIL MEETINGS ARE THE 2ND THURSDAY OF EACH MONTH. WORKSHOP MEETINGS BEGIN AT 6:30, REGULAR MEETINGS TO IMMEDIATELY FOLLOW.

REGULAR COUNCIL MEETING DATES 2026

February 12	August 13
March 12	September 10
April 9	October 8
May 14	November 12
June 11	December 10
July 9	

- RES. R1-17:2026** RESOLUTION AUTHORIZING TAX ASSESSOR TO FILE, STIPULATE, SETTLE BOTH REGULAR AND ADDED/OMITTED TAX APPEALS, AND ROLL BACK TAX COMPLAINTS FOR THE BOROUGH OF BOROUGH.
- RES. R1-18:2026** RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY GRANT PROGRAM ADMINISTERED BY THE DEPARTMENT OF LAW AND PUBLIC SAFETY, OFFICE OF THE ATTORNEY GENERAL.
- RES. R1-19:2026** RESOLUTION APPROVING AUTHORIZATION TO A CONTINUED CONTRACT WITH CLEAN AND GREEN CLEANING COMPANY OF PINE HILL, NJ EFFECTIVE JANUARY 1, 2026 – DECEMBER 31, 2026.
- RES. R1-20:2026** RESOLUTION AUTHORIZING THE BOROUGH OF BERLIN TO RE ENTER INTO A CONTRACT WITH VOORHEES ANIMAL ORPHANAGE OF VOORHEES NJ FOR ANIMAL SHELTER SERVICES EFFECTIVE JANUARY 1, 2026, TO DECEMBER 31, 2026.

- RES. R1-21:2026** RESOLUTION APPROVING NON-CONTRACTUAL EMPLOYEES TO RECEIVE A 3% COST OF LIVING INCREASE TO BASE SALARIES EFFECTIVE 1/1/2026.
- RES. R1-22:2026** RESOLUTION APPROVING THE RE ENTERING INTO A CONTRACT WITH INDEPENDENT ANIMAL CARE SERVICES OF WEST BERLIN NJ FOR ANIMAL CONTROL SERVICES FOR THE YEAR 2026.
- RES. R1-23:2026** RESOLUTION APPROVING MARK SCHIENDELMAN FOR THE POSITION OF DESIGNATED EMPLOYER REPRESENTATIVE (DER) AS REQUIRED BY THE MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND FOR ORGANIZATIONS WITH ONE OR MORE CDL DRIVERS.
- RES. R1-24:2026** RESOLUTION APPROVING AUTHORIZATION FROM BOROUGH COUNCIL TO ENTER INTO AN AGREEMENT WITH TRIAD ASSOCIATES OF VINELAND NJ FOR AFFORDABLE HOUSING ADMINISTRATIVE AGENT SERVICES FOR THE YEAR 2026.
- RES. R1-25:2026** RESOLUTION APPOINTING PHOENIX ADVISORS LLC AS INDEPENDENT MUNICIPAL ADVISOR OF RECORD FOR THE YEAR 2026.
- RES. R1-26:2026** RESOLUTION APPOINTING KATHY DIORIO DESIGNATED TAX SEARCH OFFICER FOR THE BOROUGH OF BERLIN.
- RES. R1-27:2026** RESOLUTION APPOINTING THE DESIGNATING TOWING COMPANIES FOR THE BOROUGH OF BERLIN FOR THE YEAR 2026.
- RES. R1-28:2026** RESOLUTION APPOINTING ANNE MARIE MILLER AS MUNICIPAL HOUSING LIAISON FOR THE BOROUGH OF BERLIN.
- RES. R1-29:2026** RESOLUTION APPROVING AUTHORIZATION TO ENTER INTO A CONTINUED CONTRACT TO HitUsUpDesigns , LLC (HUD), FOR MONTHLY MAINTENANCE AND SECURE HOSTING, EFFECTIVE JANUARY 1, 2026 – DECEMBER 31, 2026.
- RES. R1-30:-2026** RESOLUTION APPROVING THE APPOINTMENT OF WAYNE HANS TO BERLIN BOROUGH CONSTRUCTION OFFICIAL EFFECTIVE FEBRUARY 1, 2026, THROUGH 12/31/2028.
- RES. R1-31:-2026** RESOLUTION ACKNOWLEDGING THE RETIREMENT , AND 25 YEARS OF SERVICE , OF PATROLMAN THOMAS LOCKE , EFFECTIVE FEBRUARY 1, 2026.
- RES. R1-32:-2026** RESOLUTION APPROVING BLOCK 2200, LOT 3 TOTALLY DISABLED VETERAN TAX EXEMPTION , EFFECTIVE DECEMBER 26,2025.

- RES. R1-33:-2026** RESOLUTION APPROVING FRANK L. EASTWICK II FOR THE NEW JERSEY STATE FIREFIGHTERS' ASSOCIATION APPLICATION FOR MEMBERSHIP.
- RES. R1-34:-2026** RESOLUTION APPROVING THE CONTINUED CONTRACT FOR MUNIDEX INC FOR THE YEAR 2026.
- RES. R1-35:-2026** RESOLUTION APPROVING THE RESIGNATION OF ALBERT HALLWORTH III , EFFECTIVE JANUARY 31, 2026.
- RES. R1-36:-2026** RESOLUTION AUTHORIZING THE BOROUGH OF BERLIN THROUGH THE BERLIN POLICE DEPARTMENT, TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE BERLIN POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT.

MOTION TO ADOPT RESOLUTIONS R1-12:2026 TO R1-36:2026

Motion: Councilman Miler Second: Councilman Hohing

Councilman Wilkinson abstained on Resolution R1-32:2026

All other Council Present voted AYE

PRIVILEGE OF FLOOR

Motion to open the public portion: Council President Badolato Second: Councilwoman AIF: All in favor.

Motion to close the public portion: Councilman Miller Second: Councilman Hohing AIF: All in favor.

GOOD OF THE ORDER

Motion to adjourn: Councilman Mascarenhas Second: Councilman Hohing AIF: All in favor.

Rachel Von der Tann
Municipal Clerk