



**BOROUGH OF BERLIN  
59 SOUTH WHITE HORSE PIKE  
BERLIN, NJ 08009**

**REORGANIZATION MEETING AGENDA  
MONDAY, JANUARY 5, 2026, 6:30 PM**

**REORGANIZATION MEETING OF JANUARY 5, 2026, IS CALLED TO ORDER BY MAYOR MILLER**

**FLAG SALUTE**

**SUNSHINE STATEMENT**

Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and The Philadelphia Inquirer and posted on the Borough Hall Bulletin Board located within the Municipal Building showing the date, place and time of said meeting.

**OATHS OF OFFICE**

Councilman Elect Carl Mascarenhas will be sworn in Mark Rinaldi and his wife Cathy Mascarenhas will hold the Bible.

Councilman Elect Millard Wilkinson will be sworn in by Mayor Rick Miller.

**ROLL CALL**

Mayor Rick Miller  
Councilman Len Badolato  
Councilman Keith Hohing  
Councilman Jake Miller  
Councilwoman Patricia Cummings  
Councilman Millard Wilkinson  
Councilman Carl Mascarenhas

**MAYOR MILLER ACKNOWLEDGES DISTINGUISHED GUESTS**

**RES. R1-1:2026** APPOINTMENT OF HOWARD C. LONG, JR., ESQUIRE, FROM THE FIRM WADE, LONG, WOOD, & LONG, LLC, OF LAUREL SPRINGS, NJ AS BOROUGH SOLICITOR FOR THE YEAR 2026.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

**MOTION TO APPOINT COUNCIL PRESIDENT**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

## **MAYOR'S APPOINTMENTS OF PLANNING BOARD MEMBERS**

### **NEW APPOINTMENTS**

- |                                   |                        |                       |
|-----------------------------------|------------------------|-----------------------|
| • Wayne Hans                      | Class II               | 1/1/2026- 12/31/2026  |
| • Councilman Millard V. Wilkinson | Class III              | 1/1/2026– 12/31/2026  |
| • Jeannie Schumacher              | Class IV               | 1/1/2026- 12/31/2029  |
| • Eric Hahn                       | Alternate #1, Class IV | 1/1/2026 - 12/31/2027 |

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

### **RECOGNITION OF PLANNING BOARD MEMBERS**

- |                     |                        |                       |
|---------------------|------------------------|-----------------------|
| • Michael McGowan   | Class IV               | 1/1/2024 -12/31/2026  |
| • Dan Pomponio      | Class IV               | 1/1/2023 - 12/31/2026 |
| • Mayor Rick Miller | Class I                | 1/1/2024 – 12/31/2027 |
| • Fran Ballak       | Class IV               | 1/1/2024 – 12/31/2027 |
| • Harry Earle       | Class IV               | 1/1/2025 -12/31/2028  |
| • Ken Ryker         | Class IV               | 1/1/2025 – 12/31/2028 |
| • John Cole         | Alternate #2, Class IV | 1/1/2025 – 12/31/2026 |

<i>Class I</i>	<i>Mayor's term corresponds to time in office.</i>
<i>Class II</i>	<i>Official of Municipality other than a member of the Governing Body, 1-year term</i>
<i>Class III</i>	<i>Member of the Governing Body. 1-year term</i>
<i>Class IV</i>	<i>Other citizens of Municipality appointed by the mayor for a 4-year. Term. N.J.S.A. 40A:55D-23</i>

## **COMMITTEE APPOINTMENTS BY MAYOR WITH CONFIRMATION FROM COUNCIL**

<b>Buildings &amp; Grounds, Parks &amp; Recreation</b>	Len Badolato
<b>Public Works, Streets &amp; Roads</b>	Millard Wilkinson
<b>Water &amp; Sewer</b>	Patricia Cummings
<b>Public Safety</b>	Keith Hohing
<b>Finance</b>	Jake Miller
<b>Youth Athletics, Community Events</b>	Carl Mascarenhas

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

## **MAYOR'S APPOINTMENTS OF HISTORIC PRESERVATION COMMISSION MEMBERS WITH CONFIRMATION FROM COUNCIL**

### **NEW APPOINTMENTS**

- |                |                 |                       |
|----------------|-----------------|-----------------------|
| • Len Badolato | Council Liaison | 1/1/2026 – 12/31/2026 |
|----------------|-----------------|-----------------------|

- |                    |                    |                          |
|--------------------|--------------------|--------------------------|
| • Jack Gangloff    | Class A            | 1/1/2026 - 12/31/2029    |
| • Michelle Secrest | Class C            | 1/1/2026 – 12/31/2029    |
| • Karina Evers     | Alternate, Class C | 1/1/2026 – 12/31/2027    |
| • Jerry Knott      | Class B            | 1/1/2024 - 12/31/2027    |
|                    |                    | Filling unexpired term   |
| • Glenn Caldwell   | Class A            | 1/1/2024- 12/31/2028     |
|                    |                    | (Filling unexpired term) |

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

#### **RECOGNITION OF HISTORIC PRESERVATION COMMISSION MEMBERS**

- |                  |         |                       |
|------------------|---------|-----------------------|
| • Jose Hernandez | Class C | 1/1/2024 – 12/31/2027 |
| • Tina Hoffman   | Class C | 1/1/2025- 12-31/2027  |
| • Luke Evers     | Class C | 1/1/2025 - 12/31/2028 |

#### **RECOGNITION OF HISTORIC PRESERVATION COMMISSION ADVISORS**

- Class A A person who is knowledgeable in building design and construction or architectural history who may reside in the borough.*
- Class B A person who is knowledgeable or with a demonstrated interest in Local history who may reside outside the borough.*
- Class C Members who must be residents of the Municipality who hold no Other Municipal position except they may be members of the Planning or Zoning Boards.*

#### **MAYOR’S APPOINTMENTS OF BOARD OF HEALTH MEMBERS WITH CONFIRMATION OF COUNCIL**

##### **NEW APPOINTMENTS**

- |                           |                 |                       |
|---------------------------|-----------------|-----------------------|
| • Councilman Keith Hohing | Council Liaison | 1/1/2026 – 12/31/2026 |
|---------------------------|-----------------|-----------------------|

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

#### **RECOGNITION OF BOARD OF HEALTH MEMBERS**

- |                    |        |                       |
|--------------------|--------|-----------------------|
| • Diana Badolato   | Member | 1/1/2024 – 12/31/2026 |
| • Christina Miller | Member | 1/1/2024 – 12/31/2026 |

#### **RECOGNITION OF LIBRARY TRUSTEE MEMBERS**

- |                      |         |                       |
|----------------------|---------|-----------------------|
| • Deanna Schuenemann | Trustee | 1/1/2022 – 12/31/2026 |
| • Nancy Grover       | Trustee | 1/1/2023 – 12/31/2027 |
| • Corrine Dowdell    | Trustee | 1/1/2026 – 12/31/2028 |

- Cecilia Kuns Trustee 1/1/2025 – 12/31/2029
- Christine Flynn Trustee 1/1/2024 – 12/31/2028  
(Filling unexpired term)
- Mayor Rick Miller Mayor
- Jack Marcellus Berlin Community School Interim Superintendent

**MAYOR'S APPOINTMENTS OF BOROUGH OFFICIALS WITH CONFIRMATION OF COUNCIL**

- Treasurer Stacey Divello 1/1/2026 – 12/31/2026
- Fire Official William Behnke 1/1/2026 – 12/31/2026
- Fire Safety Inspector Joe Cornforth 1/1/2026 – 12/31/2026
- Fire Safety Inspector Dennis Rosenbaum 1/1/2026 – 12/31/2026
- Fire Chief Mark Maloney 1/1/2026 – 12/31/2026
- Zoning Official Wayne Hans 1/1/2026 – 12/31/2026
- Deputy EMC Fred Tuttle 1/1/2026 – 12/31/2026
- Deputy EMC Craig Fallstick 1/1/2026 – 12/31/2026
- P.A.C.O. Michael Kwasizur 1/1/2026 – 12/31/2026
- Property Maintenance Rushi Pandya 1/1/2026 – 12/31/2026
- Electrical Sub Code Official John White 1/1/2026 – 12/31/2026
- Fire Sub Code Official Ron Snyder 1/1/2026 – 12/31/2026
- Plumbing Sub Code Official Dennis LaSasso 1/1/2026 – 12/31/2026
- Housing Inspector Dennis Rosenbaum 1/1/2026 – 12/31/2026
- Conf. Administrative Secretary Donna Plute 1/1/2026 – 12/31/2026
- Admin. Secretary Water Dept. Tabitha Scaffo 1/1/2026 - 12/31/2026
- Conf. Accts Payable Clerk Alicia Hoos 1/1/2026 - 12/31/2026

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

**DEPARTMENT HEAD RECOGNITIONS FOR OFFICIALS AND SUB-OFFICIALS FOR YEAR 2026**

- Chief of Police Michael Scheer
- Michael Kwasizur Chief Financial Officer
- Ambulance Captain Lou DeMarco
- Emergency Mgt. Coordinator Rushi Pandya
- DPW Superintendent John Allsebrook
- Tax Assessor Michael Bernardin
- Tax Collector Kathleen DiOrio
- Library Director Mary Kristen Albertson
- Municipal Clerk Rachel von der Tann
- Administrator Anne Marie Miller

## **MAYOR'S APPOINTMENT OF PROPERTY MAINTENANCE BOARD WITH CONFIRMATION OF COUNCIL**

### **NEW APPOINTMENTS**

- |                  |                          |                       |
|------------------|--------------------------|-----------------------|
| • Len Badolato   | Council Representative   | 1/1/2026 – 12/31/2026 |
| • Ken Ryker      | Planning Board Rep.      | 1/1/2026 – 12/31/2026 |
| • Diana Badolato | Member                   | 1/1/2026 – 12/31/2026 |
| • Josh Minardi   | Community Representative | 1/1/2026 – 12/31/2026 |

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

### **APPOINTMENT OF JIF COMMISSIONER AND COORDINATOR**

- |                          |                      |                       |
|--------------------------|----------------------|-----------------------|
| • JIF Fund Commissioner  | Millard V. Wilkinson | 1/1/2026 – 12/31/2026 |
| • JIF Safety Coordinator | Rushi Pandya         | 1/1/2026 – 12/31/2026 |
| • JIF Safety Coordinator | Anne Marie           | 1/1/2026 - 12/31/2026 |

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

### **APPOINTMENT OF COMMUNITY DEVELOPMENT BLOCK GRANT REPRESENTATIVES**

- |                        |                        |                       |
|------------------------|------------------------|-----------------------|
| • C.D.B.G. Coordinator | Councilman Jake Miller | 1/1/2026 – 12/31/2026 |
| • C.D.B.G. Alternate   | Michael Kwasizur       | 1/1/2026 – 12/31/2026 |

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

### **COURT APPOINTMENTS WITH CONFIRMATION OF COUNCIL**

#### **NEW APPOINTMENTS**

- |                         |                     |                       |
|-------------------------|---------------------|-----------------------|
| • Richard DeMichele     | Prosecutor          | 1/1/2026 – 12/31/2026 |
| • Philip N. Muldoon Jr. | Public Defender     | 1/1/2026 – 12/31/2026 |
| • Kelly Foster          | Court Administrator | 1/1/2026 – 12/31/2026 |

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

#### **RECOGNITION OF MUNICIPAL COURT JUDGE**

- |                        |       |                       |
|------------------------|-------|-----------------------|
| • Kristen McCrink, JMC | Judge | 1/1/2025 – 12/31/2027 |
|------------------------|-------|-----------------------|

### **RESOLUTIONS:**

#### **Motion to open to the public for comment Resolutions R1-2:2026 to R1-11:2026**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

All in favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

**Motion to close public portion**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

All in favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

**RES. R1-2:2026** APPOINTING GREG FUSCO OF KEY ENGINEER ,INC, OF BERLIN NJ, AS MUNICIPAL ENGINEER FOR THE BOROUGH OF BERLIN FOR THE YEAR 2026.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

**RES. R1-3:2026** APPOINTING THOMAS LEISSE, P.E., CME OF PENNONI ASSOCIATES FROM HADDON HEIGHTS, NJ AS WATER & SEWER ENGINEER FOR THE BOROUGH OF BERLIN FOR THE YEAR 2026.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

**RES. R1-4:2026** APPOINTING DANIEL M. DIGANGI, REGISTERED MUNICIPAL ACCOUNTANT, OF BOWMAN & COMPANY LLP (PKF O'CONNOR DAVIES) AS MUNICIPAL AUDITOR FOR THE YEAR 2026.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

**RES. R1-5:2026** APPOINTING ARCHER AND GREINER, PC FROM VOORHEES, NJ AS BOND COUNSEL FOR THE BOROUGH OF BERLIN FOR THE YEAR 2026.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

**RES. R1-6:2026** APPOINTING ANTHONY LAROSA OF COLLIERS ENGINEERING AND DESIGN , AS MUNICIPAL PLANNER FOR THE BOROUGH OF BERLIN FOR THE YEAR 2026.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

**RES. R1-7:2026** APPOINTING EDGEWOOD ASSOCIATES OF BERLIN, NJ AS RISK MANAGEMENT CONSULTANTS FOR THE BOROUGH OF BERLIN FOR THE YEAR 2026.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

**RES. R1-8:2026** APPOINTING STUART PLATT, ESQ. OF THE LAW FIRM OF THE PLATT LAW GROUP FROM STRATFORD, NJ AS SPECIAL COAH COUNSEL FOR THE BOROUGH OF BERLIN FOR THE YEAR 2026.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

**RES. R1-9:2026** APPOINTING ENVIRONMENTAL RESOLUTIONS ,INC (ERI ) , COLLIERS ENGINEERING AND DESIGN , PENNONI ASSOCIATES AND KEY ENGINEERING , AS SPECIAL PROJECTS ENGINEERS FOR THE BOROUGH OF BERLIN FOR THE YEAR 2026.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

**RES. R1-10:2026** APPOINTING JHARTE ASSOCIATES OF BERLIN AS THE MANAGED IT PROVIDER FOR THE BOROUGH OF BERLIN FOR THE YEAR 2026.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

**RES. R1-11:2026** APPOINTING JOSEPH P. MADERA OF HARDENBERGH INSURANCE GROUP AS THE BOROUGH OF BERLIN’S INSURANCE BROKER OF RECORD FOR HEALTH INSURANCE BENEFITS (HIF).

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

**CONSENT AGENDA Resolutions R1-12:2026 to R1-35:2026**

Motion to open to the public: \_\_\_\_\_ Second; \_\_\_\_\_ AIF: \_\_\_\_\_

Motion to close public portion: \_\_\_\_\_ Second; \_\_\_\_\_ AIF: \_\_\_\_\_

**RES. R1-12:2026** RESOLUTION ADOPTING TEMPORARY BUDGET FOR THE YEAR 2026.

**RES. R1-13:2026** RESOLUTION SETTING THE RATE OF INTEREST TO BE CHARGED FOR THE DELINQUENCIES OF TAXES, WATER, SEWER, AND ALL OTHER APPLICABLE MUNICIPAL CHARGES.

**RES. R1-14:2026** RESOLUTION ADOPTING THE CASH MANAGEMENT PLAN FOR THE YEAR 2026.

**RES. R1-15:2026** RESOLUTION DESIGNATING THE COURIER POST OF CHERRY HILL, NJ, AND THE PHILADELPHIA INQUIRER OF PHILADELPHIA, PA AS OFFICIAL NEWSPAPERS FOR THE BOROUGH OF BERLIN FOR THE YEAR 2026.

**RES. R1-16:2026** RESOLUTION ESTABLISHING COUNCIL AND WORKSHOP MEETING DATES FOR THE YEAR 2026 AS FOLLOWS; COUNCIL MEETINGS ARE THE 2<sup>ND</sup> THURSDAY OF EACH MONTH. WORKSHOP MEETINGS BEGIN AT 6:30, REGULAR MEETINGS TO IMMEDIATELY FOLLOW.

## REGULAR COUNCIL MEETING DATES 2026

February 12	August 13
March 12	September 10
April 9	October 8
May 14	November 12
June 11	December 10
July 9	

- RES. R1-17:2026** RESOLUTION AUTHORIZING TAX ASSESSOR TO FILE, STIPULATE, SETTLE BOTH REGULAR AND ADDED/OMITTED TAX APPEALS, AND ROLL BACK TAX COMPLAINTS FOR THE BOROUGH OF BOROUGH.
- RES. R1-18:2026** RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY GRANT PROGRAM ADMINISTERED BY THE DEPARTMENT OF LAW AND PUBLIC SAFETY, OFFICE OF THE ATTORNEY GENERAL.
- RES. R1-19:2026** RESOLUTION APPROVING AUTHORIZATION TO A CONTINUED CONTRACT WITH CLEAN AND GREEN CLEANING COMPANY OF PINE HILL, NJ EFFECTIVE JANUARY 1, 2026 – DECEMBER 31, 2026.
- RES. R1-20:2026** RESOLUTION AUTHORIZING THE BOROUGH OF BERLIN TO RE ENTER INTO A CONTRACT WITH VOORHEES ANIMAL ORPHANAGE OF VOORHEES NJ FOR ANIMAL SHELTER SERVICES EFFECTIVE JANUARY 1, 2026, TO DECEMBER 31, 2026.
- RES. R1-21:2026** RESOLUTION APPROVING NON-CONTRACTUAL EMPLOYEES TO RECEIVE A 3% COST OF LIVING INCREASE TO BASE SALARIES EFFECTIVE 1/1/2026.
- RES. R1-22:2026** RESOLUTION APPROVING THE RE ENTERING INTO A CONTRACT WITH INDEPENDENT ANIMAL CARE SERVICES OF WEST BERLIN NJ FOR ANIMAL CONTROL SERVICES FOR THE YEAR 2026.
- RES. R1-23:2026** RESOLUTION APPROVING MARK SCHIENDELMAN FOR THE POSITION OF DESIGNATED EMPLOYER REPRESENTATIVE (DER) AS REQUIRED BY THE MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND FOR ORGANIZATIONS WITH ONE OR MORE CDL DRIVERS.
- RES. R1-24:2026** RESOLUTION APPROVING AUTHORIZATION FROM BOROUGH COUNCIL TO ENTER INTO AN AGREEMENT WITH TRIAD ASSOCIATES OF VINELAND NJ FOR AFFORDABLE HOUSING ADMINISTRATIVE AGENT SERVICES FOR THE YEAR 2026.
- RES. R1-25:2026** RESOLUTION APPOINTING PHOENIX ADVISORS LLC AS INDEPENDENT MUNICIPAL ADVISOR OF RECORD FOR THE YEAR 2026.

- RES. R1-26:2026** RESOLUTION APPOINTING KATHY DIORIO DESIGNATED TAX SEARCH OFFICER FOR THE BOROUGH OF BERLIN.
- RES. R1-27:2026** RESOLUTION APPOINTING THE DESIGNATING TOWING COMPANIES FOR THE BOROUGH OF BERLIN FOR THE YEAR 2026.
- RES. R1-28:2026** RESOLUTION APPOINTING ANNE MARIE MILLER AS MUNICIPAL HOUSING LIAISON FOR THE BOROUGH OF BERLIN.
- RES. R1-29:2026** RESOLUTION APPROVING AUTHORIZATION TO ENTER INTO A CONTINUED CONTRACT TO HitUsUpDesigns , LLC (HUD), FOR MONTHLY MAINTENANCE AND SECURE HOSTING, EFFECTIVE JANUARY 1, 2026 – DECEMBER 31, 2026.
- RES. R1-30:-2026** RESOLUTION APPROVING THE APPOINTMENT OF WAYNE HANS TO BERLIN BOROUGH CONSTRUCTION OFFICIAL EFFECTIVE FEBRUARY 1, 2026, THROUGH 12/31/2028.
- RES. R1-31:-2026** RESOLUTION ACKNOWLEDGING THE RETIREMENT , AND 25 YEARS OF SERVICE , OF PATROLMAN THOMAS LOCKE , EFFECTIVE FEBRUARY 1, 2026.
- RES. R1-32:-2026** RESOLUTION APPROVING BLOCK 2200, LOT 3 TOTALLY DISABLED VETERAN TAX EXEMPTION , EFFECTIVE DECEMBER 26,2025.
- RES. R1-33:-2026** RESOLUTION APPROVING FRANK L. EASTWICK II FOR THE NEW JERSEY STATE FIREFIGHTERS’ ASSOCIATION APPLICATION FOR MEMBERSHIP.
- RES. R1-34:-2026** RESOLUTION APPROVING THE CONTINUED CONTRACT FOR MUNIDEX INC FOR THE YEAR 2026.
- RES. R1-35:-2026** RESOLUTION APPROVING THE RESIGNATION OF ALBERT HALLWORTH III , EFFECTIVE JANUARY 31, 2026.
- RES. R1-36:-2026** RESOLUTION AUTHORIZING THE BOROUGH OF BERLIN THROUGH THE BERLIN POLICE DEPARTMENT, TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE BERLIN POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT

**MOTION TO ADOPT RESOLUTIONS R1-12:2026 TO R1-35:2026**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

**PRIVILEGE OF FLOOR**

Motion to open the public portion: \_\_\_\_\_ Second: \_\_\_\_\_ AIF: \_\_\_\_\_

Motion to close the public portion: \_\_\_\_\_ Second: \_\_\_\_\_ AIF: \_\_\_\_\_

**GOOD OF THE ORDER**

Motion to adjourn: \_\_\_\_\_ Second: \_\_\_\_\_ AIF: \_\_\_\_\_

Rachel Von der Tann  
Municipal Clerk