



BOROUGH OF BERLIN
59 SOUTH WHITE HORSE PIKE
BERLIN, NJ 08009

REORGANIZATION MEETING AGENDA
MONDAY, JANUARY 5, 2026, 6:30 PM

REORGANIZATION MEETING OF JANUARY 5, 2026, IS CALLED TO ORDER BY MAYOR MILLER

FLAG SALUTE

SUNSHINE STATEMENT

Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and The Philadelphia Inquirer and posted on the Borough Hall Bulletin Board located within the Municipal Building showing the date, place and time of said meeting.

OATHS OF OFFICE

Councilman Elect Carl Mascarenhas will be sworn in Mark Rinaldi and his wife Cathy Mascarenhas will hold the Bible.

Councilman Elect Millard Wilkinson will be sworn in by Mayor Rick Miller.

ROLL CALL

Mayor Rick Miller
Councilman Len Badolato
Councilman Keith Hohing
Councilman Jake Miller
Councilwoman Patricia Cummings
Councilman Millard Wilkinson
Councilman Carl Mascarenhas

MAYOR MILLER ACKNOWLEDGES DISTINGUISHED GUESTS

RES. R1-1:2026 APPOINTMENT OF HOWARD C. LONG, JR., ESQUIRE, FROM THE FIRM WADE, LONG, WOOD, & LONG, LLC, OF LAUREL SPRINGS, NJ AS BOROUGH SOLICITOR FOR THE YEAR 2026.

Motion: _____ Second: _____ RCV: _____

MOTION TO APPOINT COUNCIL PRESIDENT

Motion: _____ Second: _____ RCV: _____

MAYOR'S APPOINTMENTS OF PLANNING BOARD MEMBERS

NEW APPOINTMENTS

• Wayne Hans	Class II	1/1/2026- 12/31/2026
• Councilman Millard V. Wilkinson	Class III	1/1/2026- 12/31/2026
• Jeannie Schumacher	Class IV	1/1/2026- 12/31/2029
• Eric Hahn	Alternate #1, Class IV	1/1/2026 - 12/31/2027

Motion: _____ Second: _____ RCV: _____

RECOGNITION OF PLANNING BOARD MEMBERS

• Michael McGowan	Class IV	1/1/2024 -12/31/2026
• Dan Pomponio	Class IV	1/1/2023 - 12/31/2026
• Mayor Rick Miller	Class I	1/1/2024 – 12/31/2027
• Fran Ballak	Class IV	1/1/2024 – 12/31/2027
• Harry Earle	Class IV	1/1/2025 -12/31/2028
• Ken Ryker	Class IV	1/1/2025 – 12/31/2028
• John Cole	Alternate #2, Class IV	1/1/2025 – 12/31/2026

Class I Mayor's term corresponds to time in office.

Class II Official of Municipality other than a member of the Governing Body, 1-year term

Class III Member of the Governing Body. 1-year term

Class IV Other citizens of Municipality appointed by the mayor for a 4-year. Term. N.J.S.A. 40A:55D-23

COMMITTEE APPOINTMENTS BY MAYOR WITH CONFIRMATION FROM COUNCIL

Buildings & Grounds, Parks & Recreation	Len Badolato
Public Works, Streets & Roads	Millard Wilkinson
Water & Sewer	Patricia Cummings
Public Safety	Keith Hohing
Finance	Jake Miller
Youth Athletics, Community Events	Carl Mascarenhas

Motion: _____ Second: _____ RCV: _____

MAYOR'S APPOINTMENTS OF HISTORIC PRESERVATION COMMISSION MEMBERS WITH CONFIRMATION FROM COUNCIL

NEW APPOINTMENTS

• Len Badolato	Council Liaison	1/1/2026 – 12/31/2026
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• Jack Gangloff	Class A	1/1/2026 - 12/31/2029
• Michelle Secrest	Class C	1/1/2026 – 12/31/2029
• Karina Evers	Alternate, Class C	1/1/2026 – 12/31/2027
• Jerry Knott	Class B	1/1/2024 - 12/31/2027
• Glenn Caldwell	Class A	Filling unexpired term 1/1/2024- 12/31/2028 (Filling unexpired term)

Motion: _____ Second: _____ RCV: _____

RECOGNITION OF HISTORIC PRESERVATION COMMISSION MEMBERS

• Jose Hernandez	Class C	1/1/2024 – 12/31/2027
• Tina Hoffman	Class C	1/1/2025- 12-31/2027
• Luke Evers	Class C	1/1/2025 - 12/31/2028

RECOGNITION OF HISTORIC PRESERVATION COMMISSION ADVISORS

Class A	<i>A person who is knowledgeable in building design and construction or architectural history who may reside in the borough.</i>
Class B	<i>A person who is knowledgeable or with a demonstrated interest in Local history who may reside outside the borough.</i>
Class C	<i>Members who must be residents of the Municipality who hold no Other Municipal position except they may be members of the Planning or Zoning Boards.</i>

MAYOR'S APPOINTMENTS OF BOARD OF HEALTH MEMBERS WITH CONFIRMATION OF COUNCIL

NEW APPOINTMENTS

• Councilman Keith Hohing	Council Liaison	1/1/2026 – 12/31/2026
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Motion: _____ Second: _____ RCV: _____

RECOGNITION OF BOARD OF HEALTH MEMBERS

• Diana Badolato	Member	1/1/2024 – 12/31/2026
• Christina Miller	Member	1/1/2024 – 12/31/2026

RECOGNITION OF LIBRARY TRUSTEE MEMBERS

• Deanna Schuenemann	Trustee	1/1/2022 – 12/31/2026
• Nancy Grover	Trustee	1/1/2023 – 12/31/2027
• Corrine Dowdell	Trustee	1/1/2026 – 12/31/2028

• Cecilia Kuns	Trustee	1/1/2025 – 12/31/2029
• Christine Flynn	Trustee	1/1/2024 – 12/31/2028 (Filling unexpired term)
• Mayor Rick Miller	Mayor	
• Jack Marcellus	Berlin Community School Interim Superintendent	

MAYOR'S APPOINTMENTS OF BOROUGH OFFICIALS WITH CONFIRMATION OF COUNCIL

• Treasurer	Stacey Divello	1/1/2026 – 12/31/2026
• Fire Official	William Behnke	1/1/2026 – 12/31/2026
• Fire Safety Inspector	Joe Cornforth	1/1/2026 – 12/31/2026
• Fire Safety Inspector	Dennis Rosenbaum	1/1/2026 – 12/31/2026
• Fire Chief	Mark Maloney	1/1/2026 – 12/31/2026
• Zoning Official	Wayne Hans	1/1/2026 – 12/31/2026
• Deputy EMC	Fred Tuttle	1/1/2026 – 12/31/2026
• Deputy EMC	Craig Fallstick	1/1/2026 – 12/31/2026
• P.A.C.O.	Michael Kwasizur	1/1/2026 – 12/31/2026
• Property Maintenance	Rushi Pandya	1/1/2026 – 12/31/2026
• Electrical Sub Code Official	John White	1/1/2026 – 12/31/2026
• Fire Sub Code Official	Ron Snyder	1/1/2026 – 12/31/2026
• Plumbing Sub Code Official	Dennis LaSasso	1/1/2026 – 12/31/2026
• Housing Inspector	Dennis Rosenbaum	1/1/2026 – 12/31/2026
• Conf. Administrative Secretary	Donna Plute	1/1/2026 – 12/31/2026
• Admin. Secretary Water Dept.	Tabitha Scaffo	1/1/2026 – 12/31/2026
• Conf. Accnts Payable Clerk	Alicia Hoos	1/1/2026 – 12/31/2026

Motion: _____ Second: _____ RCV: _____

DEPARTMENT HEAD RECOGNITIONS FOR OFFICIALS AND SUB-OFFICIALS FOR YEAR 2026

• Chief of Police	Michael Scheer
• Michael Kwasizur	Chief Financial Officer
• Ambulance Captain	Lou DeMarco
• Emergency Mgt. Coordinator	Rushi Pandya
• DPW Superintendent	John Allsebrook
• Tax Assessor	Michael Bernardin
• Tax Collector	Kathleen DiOrio
• Library Director	Mary Kristen Albertson
• Municipal Clerk	Rachel von der Tann
• Administrator	Anne Marie Miller

MAYOR'S APPOINTMENT OF PROPERTY MAINTENANCE BOARD WITH CONFIRMATION OF COUNCIL

NEW APPOINTMENTS

• Len Badolato	Council Representative	1/1/2026 – 12/31/2026
• Ken Ryker	Planning Board Rep.	1/1/2026 – 12/31/2026
• Diana Badolato	Member	1/1/2026 – 12/31/2026
• Josh Minardi	Community Representative	1/1/2026 – 12/31/2026

Motion: _____ Second: _____ RCV: _____

APPOINTMENT OF JIF COMMISSIONER AND COORDINATOR

• JIF Fund Commissioner	Millard V. Wilkinson	1/1/2026 – 12/31/2026
• JIF Safety Coordinator	Rushi Pandya	1/1/2026 – 12/31/2026
• JIF Safety Coordinator	Anne Marie	1/1/2026 – 12/31/2026

Motion: _____ Second: _____ RCV: _____

APPOINTMENT OF COMMUNITY DEVELOPMENT BLOCK GRANT REPRESENTATIVES

• C.D.B.G. Coordinator	Councilman Jake Miller	1/1/2026 – 12/31/2026
• C.D.B.G. Alternate	Michael Kwasizur	1/1/2026 – 12/31/2026

Motion: _____ Second: _____ RCV: _____

COURT APPOINTMENTS WITH CONFIRMATION OF COUNCIL

NEW APPOINTMENTS

• Richard DeMichele	Prosecutor	1/1/2026 – 12/31/2026
• Philip N. Muldoon Jr.	Public Defender	1/1/2026 – 12/31/2026
• Kelly Foster	Court Administrator	1/1/2026 – 12/31/2026

Motion: _____ Second: _____ RCV: _____

RECOGNITION OF MUNICIPAL COURT JUDGE

• Kristen McCrink, JMC	Judge	1/1/2025 – 12/31/2027
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RESOLUTIONS:

Motion to open to the public for comment Resolutions R1-2:2026 to R1-11:2026

Motion: _____ Second: _____

All in favor: _____ Opposed: _____

Motion to close public portion

Motion: _____ Second: _____
All in favor: _____ Opposed: _____

RES. R1-2:2026 APPOINTING GREG FUSCO OF KEY ENGINEER ,INC, OF BERLIN NJ, AS MUNICIPAL ENGINEER FOR THE BOROUGH OF BERLIN FOR THE YEAR 2026.

Motion: _____ Second: _____ RCV: _____

RES. R1-3:2026 APPOINTING THOMAS LEISSE, P.E., CME OF PENNONI ASSOCIATES FROM HADDON HEIGHTS, NJ AS WATER & SEWER ENGINEER FOR THE BOROUGH OF BERLIN FOR THE YEAR 2026.

Motion: _____ Second: _____ RCV: _____

RES. R1-4:2026 APPOINTING DANIEL M. DIGANGI, REGISTERED MUNICIPAL ACCOUNTANT, OF BOWMAN & COMPANY LLP (PKF O'CONNOR DAVIES) AS MUNICIPAL AUDITOR FOR THE YEAR 2026.

Motion: _____ Second: _____ RCV: _____

RES. R1-5:2026 APPOINTING ARCHER AND GREINER, PC FROM VOORHEES, NJ AS BOND COUNSEL FOR THE BOROUGH OF BERLIN FOR THE YEAR 2026.

Motion: _____ Second: _____ RCV: _____

RES. R1-6:2026 APPOINTING ANTHONY LAROSA OF COLLIER'S ENGINEERING AND DESIGN , AS MUNICIPAL PLANNER FOR THE BOROUGH OF BERLIN FOR THE YEAR 2026.

Motion: _____ Second: _____ RCV: _____

RES. R1-7:2026 APPOINTING EDGEWOOD ASSOCIATES OF BERLIN, NJ AS RISK MANAGEMENT CONSULTANTS FOR THE BOROUGH OF BERLIN FOR THE YEAR 2026.

Motion: _____ Second: _____ RCV: _____

RES. R1-8:2026 APPOINTING STUART PLATT, ESQ. OF THE LAW FIRM OF THE PLATT LAW GROUP FROM STRATFORD, NJ AS SPECIAL COAH COUNSEL FOR THE BOROUGH OF BERLIN FOR THE YEAR 2026.

Motion: _____ Second: _____ RCV: _____

RES. R1-9:2026 APPOINTING ENVIRONMENTAL RESOLUTIONS ,INC (ERI) , COLLIER'S ENGINEERING AND DESIGN , PENNONI ASSOCIATES AND KEY ENGINEERING , AS SPECIAL PROJECTS ENGINEERS FOR THE BOROUGH OF BERLIN FOR THE YEAR 2026.

Motion: _____ Second: _____ RCV: _____

RES. R1-10:2026 APPOINTING JHARTE ASSOCIATES OF BERLIN AS THE MANAGED IT PROVIDER FOR THE BOROUGH OF BERLIN FOR THE YEAR 2026.

Motion: _____ Second: _____ RCV: _____

RES. R1-11:2026 APPOINTING JOSEPH P. MADERA OF HARDENBERGH INSURANCE GROUP AS THE BOROUGH OF BERLIN'S INSURANCE BROKER OF RECORD FOR HEALTH INSURANCE BENEFITS (HIF).

Motion: _____ Second: _____ RCV: _____

CONSENT AGENDA Resolutions R1-12:2026 to R1-35:2026

Motion to open to the public: _____ Second: _____ AIF: _____

Motion to close public portion: _____ Second: _____ AIF: _____

RES. R1-12:2026 RESOLUTION ADOPTING TEMPORARY BUDGET FOR THE YEAR 2026.

RES. R1-13:2026 RESOLUTION SETTING THE RATE OF INTEREST TO BE CHARGED FOR THE DELINQUENCIES OF TAXES, WATER, SEWER, AND ALL OTHER APPLICABLE MUNICIPAL CHARGES.

RES. R1-14:2026 RESOLUTION ADOPTING THE CASH MANAGEMENT PLAN FOR THE YEAR 2026.

RES. R1-15:2026 RESOLUTION DESIGNATING THE COURIER POST OF CHERRY HILL, NJ, AND THE PHILADELPHIA INQUIRER OF PHILADELPHIA, PA AS OFFICIAL NEWSPAPERS FOR THE BOROUGH OF BERLIN FOR THE YEAR 2026.

RES. R1-16:2026 RESOLUTION ESTABLISHING COUNCIL AND WORKSHOP MEETING DATES FOR THE YEAR 2026 AS FOLLOWS; COUNCIL MEETINGS ARE THE 2ND THURSDAY OF EACH MONTH. WORKSHOP MEETINGS BEGIN AT 6:30, REGULAR MEETINGS TO IMMEDIATELY FOLLOW.

REGULAR COUNCIL MEETING DATES 2026

February 12	August 13
March 12	September 10
April 9	October 8
May 14	November 12
June 11	December 10
July 9	

RES. R1-17:2026 RESOLUTION AUTHORIZING TAX ASSESSOR TO FILE, STIPULATE, SETTLE BOTH REGULAR AND ADDED/OMITTED TAX APPEALS, AND ROLL BACK TAX COMPLAINTS FOR THE BOROUGH OF BOROUGH.

RES. R1-18:2026 RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY GRANT PROGRAM ADMINISTERED BY THE DEPARTMENT OF LAW AND PUBLIC SAFETY, OFFICE OF THE ATTORNEY GENERAL.

RES. R1-19:2026 RESOLUTION APPROVING AUTHORIZATION TO A CONTINUED CONTRACT WITH CLEAN AND GREEN CLEANING COMPANY OF PINE HILL, NJ EFFECTIVE JANUARY 1, 2026 – DECEMBER 31, 2026.

RES. R1-20:2026 RESOLUTION AUTHORIZING THE BOROUGH OF BERLIN TO RE ENTER INTO A CONTRACT WITH VOORHEES ANIMAL ORPHANAGE OF VOORHEES NJ FOR ANIMAL SHELTER SERVICES EFFECTIVE JANUARY 1, 2026, TO DECEMBER 31, 2026.

RES. R1-21:2026 RESOLUTION APPROVING NON-CONTRACTUAL EMPLOYEES TO RECEIVE A 3% COST OF LIVING INCREASE TO BASE SALARIES EFFECTIVE 1/1/2026.

RES. R1-22:2026 RESOLUTION APPROVING THE RE ENTERING INTO A CONTRACT WITH INDEPENDENT ANIMAL CARE SERVICES OF WEST BERLIN NJ FOR ANIMAL CONTROL SERVICES FOR THE YEAR 2026.

RES. R1-23:2026 RESOLUTION APPROVING MARK SCHIENDELMAN FOR THE POSITION OF DESIGNATED EMPLOYER REPRESENTATIVE (DER) AS REQUIRED BY THE MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND FOR ORGANIZATIONS WITH ONE OR MORE CDL DRIVERS.

RES. R1-24:2026 RESOLUTION APPROVING AUTHORIZATION FROM BOROUGH COUNCIL TO ENTER INTO AN AGREEMENT WITH TRIAD ASSOCIATES OF VINELAND NJ FOR AFFORDABLE HOUSING ADMINISTRATIVE AGENT SERVICES FOR THE YEAR 2026.

RES. R1-25:2026 RESOLUTION APPOINTING PHOENIX ADVISORS LLC AS INDEPENDENT MUNICIPAL ADVISOR OF RECORD FOR THE YEAR 2026.

RES. R1-26:2026 RESOLUTION APPOINTING KATHY DIORIO DESIGNATED TAX SEARCH OFFICER FOR THE BOROUGH OF BERLIN.

RES. R1-27:2026 RESOLUTION APPOINTING THE DESIGNATING TOWING COMPANIES FOR THE BOROUGH OF BERLIN FOR THE YEAR 2026.

RES. R1-28:2026 RESOLUTION APPOINTING ANNE MARIE MILLER AS MUNICIPAL HOUSING LIAISON FOR THE BOROUGH OF BERLIN.

RES. R1-29:2026 RESOLUTION APPROVING AUTHORIZATION TO ENTER INTO A CONTINUED CONTRACT TO HitUsUpDesigns , LLC (HUD), FOR MONTHLY MAINTENANCE AND SECURE HOSTING, EFFECTIVE JANUARY 1, 2026 – DECEMBER 31, 2026.

RES. R1-30:-2026 RESOLUTION APPROVING THE APPOINTMENT OF WAYNE HANS TO BERLIN BOROUGH CONSTRUCTION OFFICIAL EFFECTIVE FEBRUARY 1, 2026, THROUGH 12/31/2028.

RES. R1-31:-2026 RESOLUTION ACKNOWLEDGING THE RETIREMENT , AND 25 YEARS OF SERVICE , OF PATROLMAN THOMAS LOCKE , EFFECTIVE FEBRUARY 1, 2026.

RES. R1-32:-2026 RESOLUTION APPROVING BLOCK 2200, LOT 3 TOTALLY DISABLED VETERAN TAX EXEMPTION , EFFECTIVE DECEMBER 26,2025.

RES. R1-33:-2026 RESOLUTION APPROVING FRANK L. EASTWICK II FOR THE NEW JERSEY STATE FIREFIGHTERS' ASSOCIATION APPLICATION FOR MEMBERSHIP.

RES. R1-34:-2026 RESOLUTION APPROVING THE CONTINUED CONTRACT FOR MUNIDEX INC FOR THE YEAR 2026.

RES. R1-35:-2026 RESOLUTION APPROVING THE RESIGNATION OF ALBERT HALLWORTH III , EFFECTIVE JANUARY 31, 2026.

RES. R1-36:-2026 RESOLUTION AUTHORIZING THE BOROUGH OF BERLIN THROUGH THE BERLIN POLICE DEPARTMENT, TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE BERLIN POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT

MOTION TO ADOPT RESOLUTIONS R1-12:2026 TO R1-35:2026

Motion: _____ Second: _____ RCV: _____

PRIVILEGE OF FLOOR

Motion to open the public portion: _____ Second: _____ AIF: _____

Motion to close the public portion: _____ Second: _____ AIF: _____

GOOD OF THE ORDER

Motion to adjourn: _____ Second: _____ AIF: _____

Rachel Von der Tann
Municipal Clerk