

BOROUGH OF BERLIN CONSTRUCTION DEPARTMENT

59 S. WHITE HORSE PIKE, BERLIN, N.J. 08009

(856) 767-7777 X 316- FAX (856) 767-1071

INSPECTION APPLICATION FOR CERTIFICATE OF CONTINUED OCCUPANCY

NOTE: All utilities must be on for inspection

Date Received _____ Date of Inspection _____

PLEASE COMPLETE THIS SECTION FOR PROPERTY INFORMATION

Check One: House Sale _____ House Rental _____ Apartment Rental _____

Commercial Sale _____ Commercial Rental _____

PROPERTY ADDRESS: _____ BLOCK: _____ LOT: _____

NUMBER OF BEDROOMS IF APPLICABLE _____

* NOTE* Bedrooms are not permitted in a basement

OWNER/SELLER: _____ BUYER: _____

ADDRESS: _____ ADDRESS: _____

CITY/ST/ZIP _____ CITY/ST/ZIP: _____

PHONE : _____ PHONE : _____

AGENT: _____ PHONE: _____

EMAIL: _____ FAX: _____

IF PREMESIS IS VACANT, PLEASE PROVIDE LOCK BOX CODE: _____

****Initial inspection fee is \$100 and a re-inspection fee of \$50 in the event a re-inspection is required****

-----OFFICE USE ONLY -----

TAX COLLECTOR CERTIFICATION TAXES ARE PAID- AND THERE ARE NO LIENS ON THE PROPERTY

TAXES CURRENT _____ LIENS PAID _____

TAX COLLECTOR SIGNATURE _____

SELLER/AGENT SIGNATURE: _____ DATE: _____

OPEN PERMITS: _____

****NOTE** ALL OPEN PERMITS MUST BE CLOSED WITH FINAL PASSING INSPECTIONS BEFORE A CCO CAN BE ISSUED.**