



**BOROUGH OF BERLIN**  
MUNICIPAL BUILDING  
59 SOUTH WHITE HORSE PIKE  
BERLIN, NJ 08009

**COUNCIL MEETING AGENDA**

THURSDAY, MAY 8, 2025

REGULAR MEETING TO BEGAN IMMEDIATELY AFTER THE 6:30 PM WORKSHOP  
MEETING

**MEETING CALLED TO ORDER**

**PLEDGE OF ALLEGIANCE**

**STATEMENT OF ADVERTISEMENT:**

Notice of this meeting has been provided to the Courier Post and the Philadelphia Inquirer and is posted on the Borough Hall Bulletin Board stating the time, date, and the place of the meeting.

**ROLL CALL:**

Councilman Badolato -  
Councilwoman Cummings  
Councilman Hohing  
Councilman Mascarenhas  
Councilman Wilkinson  
Council President Miller  
Mayor Miller

Also present: Solicitor, Howard Long  
Administrator, Anne Marie Miller  
Municipal Clerk, Rachel von der Tann, RMC

**APPROVAL OF MINUTES**

Approval of April 10, 2025, regular meeting minutes, Motion; \_\_\_\_ Seconded.; \_\_\_\_ AIF \_\_\_\_.

Approval of April 10, 2025, workshop meeting minutes, Motion; \_\_\_\_ Seconded.; \_\_\_\_ AIF \_\_\_\_.

**COUNCIL REPORTS**

- **BUILDINGS & GROUNDS, PARKS, & RECREATION** - Councilman Badolato
- **PUBLIC WORKS, STREETS & ROADS** - Councilman Wilkinson
- **WATER & SEWER** - Councilwoman Cummings
- **PUBLIC SAFETY** - Councilman Hohing
- **YOUTH ATHLETICS , COMMUNITY EVENTS** - Councilman Mascarenhas
- **FINANCE** - Council President Miller

- **SOLICITOR** -Howard Long
- **MAYOR** - Rick Miller

## **OLD BUSINESS**

### **SECOND READING ON ORDINANCE NO. 2025-07**

**AN ORDINANCE GRANTING RENEWAL OF MUNICIPAL CONSENT TO COMCAST OF GARDEN STATE L.P. CONSTRUCT, CONNECT, OPERATE AND MAINTAIN A CABLE TELEVISION AND COMMUNICATIONS SYSTEM IN THE MUNICIPALITY OF BERLIN, CAMDEN COUNTY, NEW JERSEY.**

Meeting open to the public on Ordinance No. 2025-04,\_\_\_\_\_, Second.; \_\_\_\_\_,AIF\_\_\_\_\_.

Meeting closed to the public on Ordinance No. 2025-04\_\_\_\_\_, Second; \_\_\_\_\_, AIF\_\_\_\_\_.

Motion to adopt Ordinance No. 2025-04\_\_\_\_\_, Second.; \_\_\_\_\_, RCV\_\_\_\_\_.

### **SECOND READING ORDINANCE 2025-08**

**BOND ORDINANCE PROVIDING FOR VARIOUS 2025 GENERAL CAPITAL IMPROVEMENTS, BY AND IN THE BOROUGH OF BERLIN, IN THE COUNTY OF CAMDEN, STATE OF NEW JERSEY; APPROPRIATING \$448,000.00 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$425,600.00 BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF.**

Meeting open to the public on Ordinance No. 2025-08,\_\_\_\_\_, Second.; \_\_\_\_\_,AIF\_\_\_\_\_.

Meeting closed to the public on Ordinance No. 2025-08\_\_\_\_\_, Second; \_\_\_\_\_, AIF\_\_\_\_\_.

Motion to adopt Ordinance No. 2025-08\_\_\_\_\_, Second.; \_\_\_\_\_, RCV\_\_\_\_\_.

### **SECOND READING ORDINANCE 2025-09**

**BOND ORDINANCE PROVIDING FOR VARIOUS 2025 SEWER UTILITY IMPROVEMENTS, BY AND IN THE BOROUGH OF BERLIN, IN THE COUNTY OF CAMDEN, STATE OF NEW JERSEY; APPROPRIATING \$560,000.00 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$560,000.00 BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF.**

Meeting open to the public on Ordinance No. 2025-09,\_\_\_\_\_, Second.; \_\_\_\_\_,AIF\_\_\_\_\_.

Meeting closed to the public on Ordinance No. 2025-09\_\_\_\_\_, Second; \_\_\_\_\_, AIF\_\_\_\_\_.

Motion to adopt Ordinance No. 2025-09\_\_\_\_\_, Second.; \_\_\_\_\_, RCV\_\_\_\_\_.

## **NEW BUSINESS**

### **FIRST READING ON BOND ORDINANCE 2025-10**

**BOND ORDINANCE PROVIDING FOR VARIOUS 2025 GENERAL CAPITAL IMPROVEMENTS, BY AND IN THE BOROUGH OF BERLIN, IN THE COUNTY OF CAMDEN, STATE OF NEW JERSEY; APPROPRIATING \$265,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$251,750 BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

### **CONSENT AGENDA Resolutions R5-81:2025 to R5-94:2025**

Motion to open to the public: \_\_\_\_\_ Second; \_\_\_\_\_ AIF: \_\_\_\_\_

Motion to close public portion: \_\_\_\_\_ Second; \_\_\_\_\_ AIF: \_\_\_\_\_

#### **RES. R5-81:2025**

Resolution approving the hiring of Tabatha Lynn Scaffo, the Administrative Secretary of the Water Department for the Borough of Berlin , effective April 22, 2025.

#### **RES. R5-82:2025**

Resolution approving the resignation of Lynne Young as Tax and Utility Clerk for the Borough of Berlin effective April 23,2025.

#### **RES. R5-83:2025**

Resolution approving change order No. 2 decreasing the total contract amount by -\$6,500.00 for the Chestnut Tank Painting making the final contract price \$\$1,549,068.00.

#### **RES. R5-84:2025**

Resolution approving Pennoni to apply for the NJDOT FY 2026 Municipal Grant Application , on behalf of the Borough of Berlin , in the amount of \$2500.00

#### **RES. R5-85:2025**

Resolution approving to wave the permit fee of \$54.00 for the food trucks for the K9 unit fundraiser in August.

#### **RES. R5-86:2025**

Resolution amending adopted budget (Chapter 159) for special items of revenue and appropriation N.J.S.A 40A:4-87 for "2025 Local Recreation Improvement Grant" in the amount of \$82,000.00.

#### **RES. R5-87:2025**

Resolution amending adopted budget (Chapter 159) for special items of revenue and appropriation N.J.S.A 40A:4-87 for "2022 Recycling Tonage Grant" in the amount of \$11,448.36.

#### **RES. R5-88:2025**

Resolution amending adopted budget (Chapter 159) for special items of revenue and appropriation N.J.S.A 40A:4-87 for "HDSRF Grant in the amount of \$76,849.70.

**RES. R5-89:2025**

Resolution approving the proposal from Pennoni Associates to provide design, contract administration , inspection and construction management services for painting of the clearwell , backwash and filter tanks at Plant #1, in the amount of \$87,000.00.

**RES. R5-90:2025**

Resolution approving the proposal from Pennoni Associates to provide a concept plan to upgrade the lighting at the Softball and Little League fields located at Berlin Community School , not to exceed \$5,600.00.

**RES. R5-91:2025**

Resolution authorizing the CFO and Treasurer on behalf of the Borough of Berlin to add the Marie Fleche Library Director Mary Kristen Albertson to the Borough's pension and health benefits , effective May 13, 2025.

**RES. R5-92:2025**

Resolution amending adopted budget (Chapter 159) for special items of revenue and appropriation N.J.S.A 40A:4-87 for " Click it or ticket" in the amount of \$7000.00.

**RES. R5-93:2025**

Resolution approving May payment of bills in the amount of \$3,268,359.87

**RES. R5-94:2025**

Resolution approving change order No.1 for the White Horse Pike Building Demolition Project increasing the total purchase price by \$11,106.00 making the new contract price \$273,606.00.

**MOTION TO APPROVE RESOLUTIONS R5-81:2025 to R5-94:2025**\_\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

**PRIVILEGE OF FLOOR**

Motion to open the public portion: \_\_\_\_\_

Seconded: \_\_\_\_\_ AIF: \_\_\_\_\_ Opposed: \_\_\_\_\_

Motion to close the public portion: \_\_\_\_\_

Seconded: \_\_\_\_\_ AIF: \_\_\_\_\_ Opposed: \_\_\_\_\_

**CLOSED SESSION**

Motion to enter executive session: \_\_\_\_\_

Seconded: \_\_\_\_\_ AIF: \_\_\_\_\_ Opposed: \_\_\_\_\_

Motion to close executive session: \_\_\_\_\_

Seconded: \_\_\_\_\_

AIF: \_\_\_\_\_

Opposed: \_\_\_\_\_

**GOOD OF THE ORDER**

Motion to adjourn: \_\_\_\_\_

Seconded: \_\_\_\_\_

AIF: \_\_\_\_\_

Opposed: \_\_\_\_\_

Submitted by:  
Rachel von der Tann  
Municipal Clerk