



**BOROUGH OF BERLIN**  
MUNICIPAL BUILDING  
59 SOUTH WHITE HORSE PIKE  
BERLIN, NJ 08009

**COUNCIL MEETING AGENDA**  
THURSDAY, DECEMBER 14, 2023

REGULAR MEETING BEGAN IMMEDIATELY AFTER THE 6:30 PM WORKSHOP MEETING

**MEETING CALLED TO ORDER**

**PLEDGE OF ALLEGIANCE**

**STATEMENT OF ADVERTISEMENT:**

Notice of this meeting was provided to the Courier Post and the Philadelphia Inquirer and is posted on the Borough Hall Bulletin Board stating the time, date, and the place of the meeting.

**ROLL CALL:**

Councilman Badolato - Present  
Councilwoman Cummings – Present  
Councilman Hohing – Present  
Councilman Mascarenhas- Present  
Councilman Wilkinson – Present  
Council President Miller - Present  
Mayor Miller – Present

Also present: Solicitor, Howard Long – Present  
Co-Administrator, Charleen Santora – Present  
Co-Administrator, Bill Behnke – Present  
Deputy Municipal Clerk, Rachel von der Tann, CMR – Present

**APPROVAL OF MINUTES**

Workshop meeting minutes from November 9, 2023, Motion; Councilman Badolato , Seconded; Council President Miller , AIF; All.

Regular meeting minutes from November 9, 2023, Motion; Councilwoman Cummings , Seconded; Councilman Badolato , AIF; All .

Executive meeting minutes from November 9, 2023. Motion; Council President Miller, Seconded; Councilwoman Cummings AIF; All

**APPOINTMENT FOR THE BERLIN BOROUGH POLICE DEPARTMENT**

**RES. R11-210:2023**

Resolution approving the hiring of Angelo Ballestamon to the position of Patrol Officer for the Borough of Berlin effective December 14, 2023.

Motion: Councilman Hohing Second: Councilman Mascarenhas RCV; All

Mayor Miller will administer the Oath of Office.

Holding the Bible for Angelo will be his mother, Sherilyn Ballestamon.

### **COUNCIL REPORTS**

- BUILDINGS, PARKS, & RECREATION Councilman Badolato
- PUBLIC WORKS, STREETS & ROADS - Councilman Wilkinson
- WATER & SEWER - Councilwoman Cummings
- PUBLIC SAFETY – Councilman Hohing
- COMMUNICATION – Councilman Mascarenhas
- FINANCE – Council President Miller
- SOLICITOR- Howard Long
- MAYOR Miller

### **OLD BUSINESS**

#### **SECOND READING ON ORDINANCE NO. 2023:12**

ORDINANCE OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN AND STATE OF NEW JERSEY AUTHORIZING THE GRANTING OF A PERPETUAL SEWER UTILITY EASEMENT AND THE EXECUTION OF ALL DOCUMENTS NECESSARY TO IMPLEMENT SAID EASEMENT WITH RETTINGER FIREPLACE SYSTEMS

Meeting open to the public on Ordinance No. 2023-12, Councilman Mascarenhas, Second.; Councilwoman Cummings ,AIF; All

Meeting closed to the public on Ordinance No. 2023-12 Councilman Mascarenhas, Second; Councilman Hohing , AIF; All.

Motion to adopt Ordinance No. 2023-12 Councilwoman Cummings , Second. Councilman Badolato , RCV All in favor .

#### **SECOND READING ON ORDINANCE NO. 2023:13**

AN ORDINANCE AUTHORIZING THE REVISION OF THE BOROUGH OF BERLIN MUNICIPAL CODE REQUIRING BUSINESSES TO OBTAIN A MERCANTILE LICENSE AND CERTAIN LIABILITY INSURANCE.

AN ORDINANCE AMENDING CHAPTER 256-7 ENTITLED APARTMENT LICENSE TO ADD STATE MANDATED REQUIREMENTS TO NOW PROVIDE INSURANCE CERTIFICATES.

Meeting open to the public on Ordinance No. 2023-13, Councilman Mascarenhas , Second.; Councilman Hohing AIF All .

Meeting closed to the public on Ordinance No. 2023-13 Councilman Mascarenhas, Second; Councilman Hohing , AIF; All .

Motion to adopt Ordinance No. 2023-13 Councilwoman Cumming , Second; Councilman Badolato , RCV; All in Favor .

**SECOND READING ON ORDINANCE NO. 2023:14**

Dissolved

Combined with Ordinance 2023:13

**SECOND READING ON ORDINANCE NO. 2023:15**

AN ORDINANCE AMENDING CHAPTER 315-32 ENTITLED NO PARKING ON FRANKLIN AVENUE TO READ NO PARKING ON FRANKLIN AVENUE FROM 140 S. FRANKLIN TO CLEMENTON ROAD. FROM 7AM – 3PM M-F WHILE SCHOOL IS IN SESSION.

Meeting open to the public on Ordinance No. 2023-15 Councilman Mascarenhas, Second; Council President Miller ,AIF; All

Meeting closed to the public on Ordinance No. 2023-15 Councilman Hohing, Second; Councilwoman Cummings ,AIF All.

Motion to adopt Ordinance No. 2023-15 Councilman Badolato , Second.; Councilwoman Cummings , RCV All in favor

**SECOND READING ON ORDINANCE NO. 2023:16**

AN ORDINANCE AMENDING CHAPTER 315-33 ENTITLED NO PARKING ON PRESIDENTIAL DRIVE TO READ NO PARKING ON PRESIDENTIAL DRIVE FROM 10AM – 11AM M- F WHILE SCHOOL IS IN SESSION.

Meeting open to the public on Ordinance No. 2023-16, Council President Miller , Second.; Councilman Mascarenhas ,AIF; All

Meeting closed to the public on Ordinance No. 2023-16 Councilman Hohing , Second; Councilwoman Cummings , RCV All in favor.

Motion to adopt Ordinance No. 2023-16 Councilman Badolato , Second.; Councilman Hohing RCV All in favor

**CONSENT AGENDA Resolutions R12-220;2023 to R12-237;2023**

Motion to open to the public: Councilwoman Cummings Second; Council President Miller AIF: All in favor.

Motion to close public portion: Councilman Badolato Second; Councilman Hohing AIF: All

**RES. R12-220:2023**

Resolution memorializing an executive session from the meeting of November 9, 2023.

**RES. R12-221:2023**

Resolution approving the proposal for professional services on the Berlin Public Works Complex from Pennoni Associates in the amount of \$22,695.00 (CAF issued by the CFO).

**RES. R12-222:2023**

Resolution authorizing budget transfers during last two (2) months of the fiscal year.

**RES. R12-223:2023**

Resolution authorizing the cancellation of balances in the General Capital Fund in the amount of \$708,448.00.

**RES. R12-224:2023**

Resolution authorizing the cancellation of certain balances in the Sewer Capital fund in the amount of \$521,393.39.

**RES. R12-225:2023**

Resolution authorizing the cancellation of certain balances in the Water Capital Fund in the amount of \$69,407.46.

**RES. R12-226:2023 (TABLED)**

Resolution authorizing the approval to move forward with the improvements to the following playgrounds, NJ Centennial Park Playground, NJ Berlin Woods Park Playground, and NJ Belair Park Playground to ESCNJ a Co-op in the total amount of \$252,242.81 (CFO has certified the funds from capital).

**Tabled** Motion; Council President Miller Second; Councilwoman Cummings

**RES. R12-227:2023**

Resolution authorizing the payment to Collier Engineering for fees to update Borough Ordinance regarding escrow fees in the amount of \$5000.

**RES. R12-228:2023,**

Resolution memorializing Ashley Mikolajczak for the position of part time Clerk Typist in the court office effective 9/08/2023.

**RES. R12-229:2023,**

Resolution approving Sadie Pilling originally part time Clerk Typist in the court office to part time Clerk Typist in the construction office effective November 20, 2023.

**RES. R12-230:2023**

Resolution accepting the resignation of Patrolman Robert Dugan of the Borough of Berlin Police Department effective 12/17/2023.

**RES. R12-231:2023**

Resolution accepting the resignation of Leslie Templeton of the Borough of Berlin plumbing inspector effective 12/31/2023.

**RES. R12-232:2023**

Authorization to urge the New Jersey League of Municipalities for Legislature to adopt budget and levy cap exemptions for property/casualty insurance and claims.

**RES. R12-233:2023**

Resolution of the Borough of Berlin, County of Camden, State of New Jersey, authorizing the tax refund of \$1779.89 for block 1209 lot 1 due to overpayment.

**RES. R12-234:2023**

Resolution Of the Borough of Berlin, County of Camden, State of New Jersey, authorizing the tax refund of \$2189.59 For Block 2208 Lot 10 due to overpayment.

**RES. R12-235:2023**

Resolution of the Borough of Berlin, County of Camden, State Of New Jersey, Authorizing 4<sup>th</sup> Qtr. 2023 utility bill adjustments for accounts 51950-0 and 51949-0.

**RES. R12-236:2023**

Approval to hire Dennis LaSasso from Hammonton, N. J. for the position of part time Plumbing/Mechanical Inspector for the Borough of Berlin effective 1/1/2024 at the salary ordinance rate.

**RES. R12-237:2023**

Resolution approving December bill list totaling \$3,670,745.90.

**MOTION TO APPROVE RESOLUTIONS R12-220;2023 to R12-237;2023** Councilwoman Cummings , Second; Councilman Wilkinson, RCV All

**PRIVILEGE OF FLOOR**

Motion to open the public portion: Council President Miller

Seconded: Councilman Mascarenhas            AIF: All            Opposed: None

Motion to close the public portion: Councilman Mascarenhas

Seconded: Councilman Badolato            AIF: All            Opposed: None

**CLOSED SESSION TO DISCUSS PERSONNEL MATTERS AND PENDING LITIGATION**

Motion to enter executive session: Council President Miller

Seconded: Councilman Hohing            AIF: All            Opposed: None

Motion to close executive session: Councilman Badolato

Seconded: Councilwoman Cummings            AIF: All            Opposed: None

**GOOD OF THE ORDER**

Motion to adjourn: Councilman Mascarenhas

Seconded: Councilman Badolato            AIF: All            Opposed: None

Submitted by:  
Rachel von der Tann  
Deputy Municipal Clerk

**Public Comment**

Tim Regan, Berlin Resident

Voices concerns over the parking situation at Rocco's Auto.

Nick Maccaroni, Berlin Resident

Voices concerns over flooding on Leroy. Voices concerns over building issues on Leroy.