



**BOROUGH OF BERLIN**  
MUNICIPAL BUILDING  
59 SOUTH WHITE HORSE PIKE  
BERLIN, NJ 08009

**COUNCIL MEETING AGENDA**  
THURSDAY, OCTOBER 12, 2023

REGULAR MEETING BEGAN IMMEDIATELY AFTER THE 6:30 PM WORKSHOP MEETING

**CALLED TO ORDER – Mayor Miller**

**PLEDGE OF ALLEGIANCE**

**STATEMENT OF ADVERTISEMENT:**

Notice of this meeting has been provided to the Courier Post and the Philadelphia Inquirer and is posted on the Borough Hall Bulletin Board stating the time, date, and the place of the meeting.

**ROLL CALL:**

Councilman Badolato- Present  
Councilwoman Cummings – Present  
Councilman Hohing -Present  
Councilman Mascarenhas - Present  
Councilman Wilkinson – Absent  
Council President Miller – Present  
Mayor Miller – Absent

Also present: Solicitor, Howard Long  
Co-Administrator, Charleen Santora – Absent  
Co-Administrator, Bill Behnke  
Deputy Municipal Clerk, Rachel von der Tann, CMR

**APPROVAL OF MINUTES**

Workshop and executive session meeting minutes of September 14, 2023

Motion to table: Councilwoman Cummings SECOND: Councilman Mascarenhas RCV: All in favor

Regular meeting minutes of September 14, 2023

Motion to table: Councilwoman Cummings SECOND: Councilman Mascarenhas RCV: All in favor

**COUNCIL REPORTS**

- BUILDINGS, PARKS, & RECREATION Councilman Badolato
- PUBLIC WORKS, STREETS & ROADS - Councilman Wilkinson
- WATER & SEWER - Councilwoman Cummings
- PUBLIC SAFETY – Councilman Hohing

- COMMUNICATION – Councilman Mascarenhas
- FINANCE – Council President Miller
- SOLICITOR- Howard Long
- MAYOR Miller

## **COUNCIL REPORTS**

- BUILDINGS, PARKS, & RECREATION Councilman Badolato

Councilman Badolato mentions that Borough Hall and the Police Department will be getting new lighting. Says how the new lighting should save up to 30% on energy cost.

Walkway lights at the Community Center are ready to go. Waiting on the poles that are on back order. May be another month or so , however contractors are ready to go when the poles come in.

Community Center parking lights in need of repair will be started in the coming weeks.

Councilman Badolato gives an update on Blaese’s property. The Borough is trying to take possession of the property. Penonni has completed phases I and II. In order to receive grant money, the Borough must be in possession of the property. Mr. Long has filled out the required paperwork and is currently waiting to hear back about a court date.

The Community Center is being painted by DPW. The design team met with Terry Meyers and all the colors have been picked with all rooms being painted.

Councilman Badolato thanks DBRC for putting up the cornstalks along the White Horse Pike.

- PUBLIC WORKS, STREETS & ROADS - Councilman Wilkinson ( see report read by Jake Miller)

Council President Miller states the new leaf vacuum truck is in.

Council President Miller Explains the move of DPW operation staff. The property that is currently across from DPW is open space. They will need to relocate their parking as well due to being across from Green Acres property.

- WATER & SEWER - Councilwoman Cummings - See attached report.
- PUBLIC SAFETY – Councilman Hohing - See attached report.

Councilman Hohing talks about the K9 car show being a tremendous success. A good turnout from the community.

Councilman Hohing states we have two applications for full time officers. Says council had a chance to meet with them. Both excellent candidates.

Significant success at the intersection of Franklin and Blackwood Clementon Road in regard to school traffic. The retiming of the light has helped tremendously with the traffic flow and alleviating traffic build up.

Councilman Hohing sends his condolences regarding former Councilman Gary Knight's passing.

- COMMUNICATION – Councilman Mascarenhas

Councilman Mascarenhas asks Mr. Long if the Borough introduce an ordinance to set up tag readers at commercial business to help the police officers.

Mr. Long says he can research this idea and see if it is something we can put together.

New website is up and running.

Wants to schedule another town hall meeting for what the resident's goals are for the town.

Wants to know what the residents really want.

Councilman Mascarenhas wants more of council involved.

- FINANCE – Council President Miller- See attached report on finance.

Council President Miller states he sat in on the annual audit findings. States CFO and Treasurer are doing a great job keeping the books. Thanks Bowman and Company for doing a great job on the Borough's internal audit.

- SOLICITOR – Mr. Long said he had nothing to report.

States that we have a walk on ordinance amending the code of the Borough of Berlin to add to chapter 315.

- MAYOR Miller- Absent

- POLICE Chief Scheer

States how the new light pattern on Franklin and Blackwood Clementon Road has improved traffic flow tremendously.

## **OLD BUSINESS**

### **SECOND READING ON ORDINANCE NO. 2023:09**

ORDINANCE OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN AND STATE OF NEW JERSEY, ADOPTING A REDEVELOPMENT PLAN FOR BLOCK 1100, LOTS 4, 6, 7, 8, 9 AND 9.01 ON THE OFFICIAL TAX MAP OF THE BOROUGH OF BERLIN IN ACCORDANCE WITH THE REQUIREMENTS OF THE LOCAL REDEVELOPMENT AND HOUSING LAW (N.J.S.A. 40A:12A-1, et seq.) ("LRHL")

MOTION: Councilman Hohing      SECOND: Councilman Mascarenhas      RCV: All in favor

### **SECOND READING ON ORDINANCE NO. 2023-10**

AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF BERLIN

CHAPTER 315, ARTICLE XVI, §315-33 SCHEDULE II: NO STOPPING OR STANDING TO ADD PRESIDENTIAL DRIVE, BOTH SIDES, ENTIRE LENGTH, WEEKDAYS 7:00 A.M. THROUGH 9:00 A.M. AND 2:00 P.M. THROUGH 3:00 P.M. IN THE BOROUGH OF BERLIN, COUNTY OF CAMDEN AND STATE OF NEW JERSEY

MOTION: Councilman Badolato SECOND: Councilwoman Cummings RCV: All in favor

**NEW BUSINESS**

**FIRST READING ON ORDINANCE NO. 2023.**

AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF BERLIN TO ADD CHAPTER 315, ARTICLE XVI, SCHEDULES, §315-37, SCHEDULE VI: STOP INTERSECTIONS AND AMEND ARTICLE IX, SPEED LIMITS, §315-22, JACKSON ROAD

MOTION: Councilman Mascarenhas SECOND: Councilman Hohing RCV: All in favor

CONSENT AGENDA Resolutions R10-195:2023 to R10-204:2023

Motion to open to the public: Councilman Mascarenhas Seconded: Councilman Hohing AIF: All

Motion to close public portion: Councilman Mascarenhas Seconded: Hohing AIF: All

**RES. R10-193:2023**

Resolution memorializing an executive session from the meeting of September 14, 2023

Motion to table: Councilman Hohing SECOND: Councilman Badolato RCV: All in favor

**RES. R10-194:2023**

Resolution adopting personnel policies, procedures, and employee handbook for the Borough of Berlin, County of Camden, and State of New Jersey effective January 1, 2023, through January 1, 2026

Tabled MOTION: Councilman Mascarenhas SECOND: Councilman Hohing RCV: All in favor

**RES. R10-195:2023**

Resolution authorizing the proposal for professional services from Pennoni Associates for Roadway Assessment in the amount of \$14,000.

**RES. R10-196:2023**

Resolution appointing Rushi Pandya to Property Maintenance and Code Enforcement Officer effective October 1, 2023

**RES. R10-197:2023**

Resolution authorizing the intent to award a contract under the Cranford Purchasing Cooperative for the purchase of 3 (3) police vehicles from Koch 33 Specialized Upfitters in the amount of \$117,459.00 under contract #47-CPCPS.

**RES. R10-198:2023**

Resolution authorizing the intent to award a contract under the Cranford Purchasing Cooperative for the purchase of one (1) police vehicle from New Holland Auto Group in the amount of \$41,535.00 contract #CPCPS.

**RES. R10-199:2023**

Resolution accepting the council's group affidavit noting the approval of the findings and recommendations for the Annual Report of Audit. For 2022.

**RES. R10-200:2023**

Resolution authorizing the refund for the overpayment of an apartment license for Block 13.01 Lot 10.01 in the amount of \$50.00.

**RES. R10-201:2023**

Resolution approving the payment of bills – October 2023 totaling \$ \$2,381,615.33.

**RES. R10-202:2023**

Authorization from Borough Council to enter into a shared services agreement between the Camden County Improvement Authority and HERA Property Registry, LLC for a Property Registration Program commencing the date of this resolution and continuing for a five (5) year period.

**RES. R10-203-;2023**

A resolution supporting the "support Submission of Application for New Jersey Department of Transportation Safe Routes to School. Program along the school route for the Berlin Community School and along Clementon Road and S. Franklin Avenue within Berlin Borough.

**RES.R10-204-2023.**

Approval to refund Escrow in the amount of \$309.75 for Block 2202, Lot 5, Adam, and Courtney Kucinski of Berlin NJ due to completion of all outstanding inspections.

Motion to approve Consent Agenda Resolutions R10-195:2023 TO R10-204:2023 Councilman Hohing

Second: Councilman Mascarenhas RCV: All in favor

**PRIVILEGE OF FLOOR**

Motion to open the public portion: Councilman Mascarenhas

Seconded: Councilman Badolato AIF: All Opposed: None

Motion to close the public portion: Councilwoman Cummings

Seconded: Councilman Hohing AIF: All Opposed: None

**CLOSED SESSION**

Motion to enter executive session: Councilman Hohing

Seconded: Councilman Mascarenhas AIF: All Opposed: None

Motion to close executive session: Councilman Badolato

Seconded: Councilwoman Cummings    AIF: All    Opposed: None

**GOOD OF THE ORDER**

Motion to adjourn: Councilman Mascarenhas

Seconded: Councilman Badolato            AIF: All    Opposed: None

Submitted by:  
Rachel von der Tann  
Deputy Municipal Clerk

**PUBLIC COMMENT**

Patrick Kane, Berlin Resident,  
States the benefits of having the parking ordinance on Franklin Avenue.

Susan Johnson, Berlin Resident  
Voices concerns over school employee's parking on Presidential. States it is very unsafe on Frankling Avenue and Presidential Drive. States that she is in support of the Ordinance.

Chief Scheer states that once the ordinance is in effect all vehicles not obeying the ordinance will be ticketed.

Kristen Simone, Berlin Resident  
Asks if there are any new updates on the Simone Farm Preserve.  
The council responded that there are no new updates.

Submitted by:  
Rachel von der Tann  
Deputy Municipal Clerk