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Description automatically generated**RE**

**BOROUGH OF BERLIN**

MUNICIPAL BUILDING

59 SOUTH WHITE HORSE PIKE

BERLIN, NJ 08009

**COUNCIL MEETING AGENDA**

THURSDAY, DECEMBER 14, 2023

REGULAR MEETING TO BEGIN IMMEDIATELY AFTER THE 6:30 PM WORKSHOP MEETING

**MEETING CALLED TO ORDER**

**PLEDGE OF ALLEGIANCE**

**STATEMENT OF ADVERTISEMENT:**

Notice of this meeting has been provided to the Courier Post and the Philadelphia Inquirer and is posted on the Borough Hall Bulletin Board stating the time, date, and the place of the meeting.

**ROLL CALL:**

Councilman Badolato

Councilwoman Cummings

Councilman Hohing

Councilman Mascarenhas

Councilman Wilkinson

Council President Miller

Mayor Miller

Also present: Solicitor, Howard Long

Co-Administrator, Charleen Santora

Co-Administrator, Bill Behnke

Deputy Municipal Clerk, Rachel von der Tann, CMR

**APPROVAL OF MINUTES**

Regular meeting minutes from November 9, 2023, Motion; \_\_\_\_\_\_, Seconded.;\_\_\_\_\_\_, RCV\_\_\_\_\_.

Executive meeting minutes from November 9, 2023. Motion; \_\_\_\_\_\_\_\_, Seconded.,\_\_\_\_\_\_, RCV\_\_\_\_\_.

Motion to approve: \_\_\_\_\_\_\_\_\_\_\_ Seconded: \_\_\_\_\_\_\_\_\_\_ AIF: \_\_\_\_\_\_\_\_\_\_\_

**APPOINTMENT FOR THE BERLIN BOROUGH POLICE DEPARTMENT**

**RES. R11-210:2023**

Resolution approving the hiring of Angelo Ballestamon to the position of Patrol Officer for the Borough of Berlin effective December 14, 2023.

Motion: \_\_\_\_\_\_ Second: \_\_\_\_\_\_\_ RCV\_\_\_\_\_\_\_\_

Mayor Miller will administer the Oath of Office.

Holding the Bible for Angelo will be his mother, Sherilyn Ballestamon.

**COUNCIL REPORTS**

* BUILDINGS, PARKS, & RECREATION Councilman Badolato
* PUBLIC WORKS, STREETS & ROADS - Councilman Wilkinson
* WATER & SEWER - Councilwoman Cummings
* PUBLIC SAFETY – Councilman Hohing
* COMMUNICATION – Councilman Mascarenhas
* FINANCE – Council President Miller
* SOLICITOR- Howard Long
* MAYOR Miller

**OLD BUSINESS**

**SECOND READING ON ORDINANCE NO. 2023:12**

ORDINANCE OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN

AND STATE OF NEW JERSEY AUTHORIZING THE GRANTING OF A PERPETUAL SEWER UTILITY EASEMENT AND THE EXECUTION OF ALL DOCUMENTS NECESSARY TO IMPLEMENT SAID EASEMENT WITH RETTINGER FIREPLACE SYSTEMS

Meeting open to the public on Ordinance No. 2023-12,\_\_\_\_\_\_\_\_, Second.; \_\_\_\_\_,RCV\_\_\_\_\_\_.

Meeting closed to the public on Ordinance No. 2023-12\_\_\_\_\_\_\_, Second; \_\_\_\_\_, RCV\_\_\_\_\_\_\_.

Motion to adopt Ordinance No. 2023-12\_\_\_\_\_\_, Second.; \_\_\_\_\_\_, RCV\_\_\_\_\_\_\_.

**SECOND READING ON ORDINANCE NO. 2023:13**

AN ORDINANCEAMENDING CHAPTER 218-2 ENTITLED MERCANTILE LICENSE TO ADD STATE MANDATED REQUIREMENTS TO NOW PROVIDE INSURANCE CERTIFICATES.

Meeting open to the public on Ordinance No. 2023-13,\_\_\_\_\_\_\_\_, Second.; \_\_\_\_\_,RCV\_\_\_\_\_\_.

Meeting closed to the public on Ordinance No. 2023-13\_\_\_\_\_\_\_, Second; \_\_\_\_\_, RCV\_\_\_\_\_\_\_.

Motion to adopt Ordinance No. 2023-13\_\_\_\_\_\_, Second.; \_\_\_\_\_\_, RCV\_\_\_\_\_\_\_.

**SECOND READING ON ORDINANCE NO. 2023:14**

An Ordinanceamending Chapter 256-7 entitled apartment license to add State mandated requirements to now provide insurance certificates.

Meeting open to the public on Ordinance No. 2023-14,\_\_\_\_\_\_\_\_, Second.; \_\_\_\_\_,RCV\_\_\_\_\_\_.

Meeting closed to the public on Ordinance No. 2023-14\_\_\_\_\_\_\_, Second; \_\_\_\_\_, RCV\_\_\_\_\_\_\_.

Motion to adopt Ordinance No. 2023-14\_\_\_\_\_\_, Second.; \_\_\_\_\_\_, RCV\_\_\_\_\_\_\_.

**SECOND READING ON ORDINANCE NO. 2023:15**

AN ORDINANCE AMENDING CHAPTER 315-32 ENTITLED NO PARKING ON FRANKLIN AVENUE TO READ NO PARKING ON FRANKLIN AVENUE FROM 140 S. FRANKLIN TO CLEMENTON ROAD. FROM 7AM – 3PM M-F WHILE SCHOOL IS IN SESSION.

Meeting open to the public on Ordinance No. 2023-15,\_\_\_\_\_\_\_\_, Second.; \_\_\_\_\_,RCV\_\_\_\_\_\_.

Meeting closed to the public on Ordinance No. 2023-15\_\_\_\_\_\_\_, Second; \_\_\_\_\_, RCV\_\_\_\_\_\_\_.

Motion to adopt Ordinance No. 2023-15\_\_\_\_\_\_, Second.; \_\_\_\_\_\_, RCV\_\_\_\_\_\_\_.

**SECOND READING ON ORDINANCE NO. 2023:16**

AN ORDINANCE AMENDING CHAPTER 315-33 ENTITLED NO PARKING ON PRESIDENTIAL DRIVE TO READ NO PARKING ON PRESIDENTIAL DRIVE FROM 10AM – 11AM M- F WHILE SCHOOL IS IN SESSION.

Meeting open to the public on Ordinance No. 2023-16,\_\_\_\_\_\_\_\_, Second.; \_\_\_\_\_,RCV\_\_\_\_\_\_.

Meeting closed to the public on Ordinance No. 2023-16\_\_\_\_\_\_\_, Second; \_\_\_\_\_, RCV\_\_\_\_\_\_\_.

Motion to adopt Ordinance No. 2023-16\_\_\_\_\_\_, Second.; \_\_\_\_\_\_, RCV\_\_\_\_\_\_\_.

**CONSENT AGENDA Resolutions R12-220;2023 to R12-237;2023**

Motion to open to the public: \_\_\_\_\_\_\_\_\_ Second; \_\_\_\_\_\_\_\_\_\_ AIF: \_\_\_\_\_\_\_\_\_\_\_

Motion to close public portion: \_\_\_\_\_\_\_\_ Second; \_\_\_\_\_\_\_\_\_\_ AIF: \_\_\_\_\_\_\_\_\_\_\_

**RES. R12-220:2023**

Resolution memorializing an executive session from the meeting of November 9, 2023.

**RES. R12-221:2023**

Resolution approving the proposal for professional services on the Berlin Public Works Complex from Pennoni Associates in the amount of $22,695.00 (CAF issued by the CFO)

**RES. R12-222:2023**

Resolution authorizing budget transfers during two (2) months of the fiscal year.

**RES. R12-223:2023**

Resolution authorizing the cancellation of balances in the General Capital Fund in the amount of $708,448.00.

**RES. R12-224:2023**

Resolution authorizing the cancellation of certain balances in the Sewer Capital fund in the amount of $521,393.39.

**RES. R12-225:2023**

Resolution authorizing the cancellation of certain balances in the Water Capital Fund in the amount of $69,407.46.

**RES. R12-226:2023**

Resolution authorizing the approval to move forward with the improvements to the following playgrounds, NJ Centennial Park Playground, NJ Berlin Woods Park Playground, and NJ Belair Park Playground to ESCNJ a Co-op in the total amount of $252,242.81 (CFO has certified the funds from capital)

**RES. R12-227:2023**

Resolution authorizing the payment to Collier Engineering for fees to update Borough Ordinance regarding escrow fees in the amount of $5000.

**RES. R12-228;2023**,

Resolution memorializing Ashley Mikolajczak for the position of part time Clerk Typist in the court office effective 9/08/2023.

**RES. R12-229;2023**,

Resolution approving Sadie Pilling originally part time Clerk Typist in the court office to part time Clerk Typist in the construction office effective November 20, 2023

**RES. R12-230:2023**

Resolution accepting the resignation of Patrolman Robert Dugan of the Borough of Berlin Police Department effective 12/17/2023.

**RES. R12-231:2023**

Resolution accepting the resignation of Leslie Templeton of the Borough of Berlin plumbing inspector effective 12/31/2023.

**RES. R12-232:2023**

Authorization to urge the New Jersey League of Municipalities for Legislature to adopt budget and levy cap exemptions for property/casualty insurance and claims.

**RES. R12-233:2023**

Resolution of the Borough of Berlin, County of Camden, State of New Jersey, authorizing the tax refund of $1779.89 for block 1209 lot 1 due to overpayment.

**RES. R12-234:2023**

Resolution Of the Borough of Berlin, County of Camden, State of New Jersey, authorizing the tax refund of $2189.59 For Block 2208 Lot 10 due to overpayment.

**RES. R12-235:2023**

Resolution of the Borough of Berlin, County of Camden, State Of New Jersey, Authorizing 4th Qtr. 2023 utility bill adjustments for accounts 51950-0 and 51949-0**.**

**RES. R12-236:2023**

Approval to hire Dennis LaSasso from Hammonton, N. J. for the position of part time Plumbing/Mechanical Inspector for the Borough of Berlin effective 1/1/2024 at the salary ordinance rate.

**RES. R12-237:2023**

Resolution approving December bill list totaling $3,670,745.90.

Motion to approve Resolutions R12-220 through R12-237;2023\_\_\_\_\_, Sec.; \_\_\_\_, RCV\_\_\_\_\_\_.

**PRIVILEGE OF FLOOR**

Motion to open the public portion: \_\_\_\_\_\_\_\_\_

Seconded: \_\_\_\_\_\_\_\_ AIF: \_\_\_\_\_\_\_\_\_\_ Opposed: \_\_\_\_\_\_\_\_\_

Motion to close the public portion: \_\_\_\_\_\_\_\_\_\_

Seconded: \_\_\_\_\_\_\_\_ AIF: \_\_\_\_\_\_\_\_\_\_\_ Opposed: \_\_\_\_\_\_\_\_\_

**CLOSED SESSION TO DISCUSS PERSONNEL MATTERS AND PENDING LITIGATION**

Motion to enter executive session: \_\_\_\_\_\_\_\_\_

Seconded: \_\_\_\_\_\_\_\_ AIF: \_\_\_\_\_\_\_\_\_\_\_ Opposed: \_\_\_\_\_\_\_\_\_

Motion to close executive session: \_\_\_\_\_\_\_\_\_

Seconded: \_\_\_\_\_\_\_\_ AIF: \_\_\_\_\_\_\_\_\_\_\_ Opposed: \_\_\_\_\_\_\_\_\_

**GOOD OF THE ORDER**

Motion to adjourn: \_\_\_\_\_\_\_\_

Seconded: \_\_\_\_\_\_\_\_ AIF: \_\_\_\_\_\_\_\_\_\_\_ Opposed: \_\_\_\_\_\_\_\_\_

Submitted by:

Rachel von der Tann

Deputy Municipal Clerk