

BOROUGH OF BERLIN SPECIAL MEETING AGENDA
WEDNESDAY, JANUARY 30, 2019
MUNICIPAL BUILDING
59. S. WHITE HORSE PIKE
BERLIN NJ
7:00 PM

SPECIAL MEETING OF JANUARY 30, 2019 CALLED TO ORDER

FLAG SALUTE

SUNSHINE NOTICE: Adequate notice of this Special Meeting has been provided in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6, also known as the Sunshine Law. Said notice has been advertised and published in both the Courier Post and Inquirer Newspapers and posted on the Borough Hall Bulletin Board at the Berlin Hotel showing the date, place and time of said meeting.

ROLL CALL

Mayor Jim Bilella, Council Members, Pearce, Miller, Badolato, Rocco, Buchanan and MacDonnell.

RATIFICATION AND REAPPROVAL OF VARIOUS MOTIONS, MAYOR'S APPOINTMENT WITH CONFIRMATION OF COUNCIL AND RESOLUTIONS PREVIOUSLY ADOPTED AT THE REORGANIZATIONAL MEETING OF JANUARY 5, 2019 CONDUCTED AT 12:30 P.M.

MOTIONS

1. APPOINTMENT OF JAMES PEARCE COUNCIL PRESIDENT:

Motion to appoint James Pearce as the Council President Year 2019;

2. PLANNING BOARD COUNCIL REPRESENTATIVE:

Motion to appoint Councilman Daniel MacDonnell (Class III)

3. MOTION BY COUNCIL TO MAKE THE FOLLOW COMMITTEE APPOINTMENTS:

BUILDINGS, PARKS &
RECREATION

Chairman Len Badolato
Vice Chair Rocco

PUBLIC WORKS
STREETS & ROADS

Chairman Dan MacDonnell,
Vice Chair Badolato

WATER & SEWER

Chairman Ron Rocco
Vice Chair Buchanan

PUBLIC SAFETY

Chairman Jim Pearce
Vice Chair Miller

FINANCE

Chairman Mike Buchanan
Vice Chair MacDonnell

COMMUNICATIONS

Chairman Rick Miller
Vice Chair Pearce

Motion to approve 1-3 as read: Motion: ____, Second: ____, All in Favor: ____.

APPOINTMENTS OF OFFICIALS BY MAYOR WITH CONFIRMATION FROM COUNCIL

1. BOROUGH OFFICIALS:

- Administrator William Behnke 1/1/19 – 12/31/19
- Treasurer Stacey Divello 1/1/19 – 12/31/19
- Deputy Clerk Dana McGarvey 1/1/19 – 12/31/19
- Deputy Registrar Dana McGarvey 1/1/19 – 12/31/19
- Borough Historian Beth Pomponio 1/1/19 – 12/31/19
- Fire Official William Behnke 1/1/19 – 12/31/19
- Fire Safety Inspector Joe Cornforth 1/1/19 – 12/31/19
- Fire Safety Inspector Dennis Rosenbaum 1/1/19 – 12/31/19
- Plumbing Inspector Michael DePalma 1/1/19 – 12/31/19
- Fire Chief Michael Kernan 1/1/19 – 12/31/19
- Zoning Official Michael DePalma 1/1/19 – 12/31/19
- Deputy EMC Fred Tuttle 1/1/19 – 12/31/19

2. HISTORIC PRESERVATION COMMISSION APPOINTMENT BY MAYOR WITH CONFIRMATION FROM COUNCIL:

- Council Liaison Councilman Len Badolato 1/1/19 – 12/31/19
- Tina Hoffman Class C 4 yr 1/1/19 – 12/31/22
- Hal Taylor Class C 4 yr 1/1/19 – 12/31/22
- Tracy Salvatore Class C 4 yr 1/1/16 – 12/31/19
(Fill unexpired term of Taylor)
- Leana Trinidad Alt 1 2 yr 1/1/18 – 12/31/19
(Fill unexpired term of Reggio)

3. LIBRARY TRUSTEES APPOINTMENTS BY MAYOR WITH CONFIRMATION FROM COUNCIL:

- Mary K Albertson 5 yr 1/1/19 – 12/31/23
- Kim Cunningham 5 yr 1/1/19 – 12/31/23

4. COURT APPOINTMENTS BY MAYOR WITH CONFIRMATION FROM COUNCIL

- **Municipal Judge** Kristen McCrink, J.M.C. 3 yr 1/1/19 – 12/31/21
- **Municipal Prosecutor** Richard DeMichele 1 yr 1/1/19 – 12/31/19
- **Municipal Public Defender** Kristina M. Bryant 1 yr 1/1/19 – 12/31/19
- **Court Administrator** Kelly Foster 1 yr 1/1/19 – 12/31/19

5. PROPERTY MAINTENANCE BOARD APPOINTMENT BY MAYOR WITH CONFIRMATION FROM COUNCIL

- Council Representative Ron Rocco 1/1/19 – 12/31/19
- Planning Board Representative Ron Sabatini 1/1/19 – 12/31/19
- Zoning Official Michael DePalma 1/1/19 – 12/31/19
- Board of Health Dan Molnar 1/1/19 – 12/31/19
- Community Representative Cynthia Jennings 1/1/19 – 12/31/19

6. BUSINESS ADVISORY COMMITTEE APPOINTMENTS BY MAYOR WITH CONFIRMATION FROM COUNCIL

- Michael McGowan 3 yr 1/1/19 - 12/31/21
- Leana Trinidad 3 yr 1/1/19 - 12/31/21

7. CELEBRATION ADVISORY COMMITTEE APPOINTMENTS BY MAYOR WITH CONFIRMATION FROM COUNCIL

- Council Liaison Councilman Rick Miller 1/1/19 – 12/31/19
- Tracy Salvatore Chairwoman 3 yr 1/1/19 - 12/31/21
- Christina Miller Vice-Chairwoman 3 yr 1/1/19 - 12/31/21

Motion to approve Mayor Appointments with Confirmation of Council 1-7 as read:
Motion: ____, Second: ____, All in Favor: ____.

MEETING OPEN TO THE PUBLIC ON RESOLUTIONS ONLY

MEETING CLOSED TO THE PUBLIC

RESOLUTIONS

RESOLUTION R1-1; 2019, APPOINTMENT OF HOWARD C. LONG, JR, ESQUIRE, FROM THE FIRM OF WADE, LONG, WOOD & LONG, LLC, OF LAUREL SPRINGS, NJ AS BOROUGH SOLICITOR FOR BERLIN BOROUGH YEAR 2019.

RESOLUTION R1-2; 2019, AUTHORIZATION TO ADOPT A TEMPORARY BUDGET FOR YEAR 2019.

RESOLUTION R1-3; 2019, APPOINTMENT OF DANIEL DIGANGI, CPA, FROM BOWMAN & COMPANY OF VOORHEES, NJ AS AUDITORS FOR THE BOROUGH OF BERLIN YEAR 2019.

RESOLUTION R1-4;2019, APPOINTMENT OF HUGH DOUGHERTY, P.E., CME, FROM PENNONI ASSOCIATES OF HADDON HEIGHTS, NJ AS GENERAL ENGINEERS AND TAX MAP OFFICIALS FOR THE BOROUGH OF BERLIN YEAR 2019.

RESOLUTION R1-5; 2019 APPOINTMENT OF HUGH DOUGHERTY, P.E., C.M.E. OF PENNONI ASSOCIATES OF HADDON HEIGHTS, NJ AS WATER & SEWER ENGINEERS FOR THE BOROUGH OF BERLIN YEAR 2019.

RESOLUTION R1-6;2019, A RESOLUTION APPOINTING CHRIS DOCHNEY, PP, AICP FROM CME ASSOCIATES OF SOUTH HOWELL, NJ AS MUNICIPAL PLANNER FOR THE BOROUGH OF BERLIN YEAR 2019.

RESOLUTION R1-7;2019, APPOINTMENT OF EDGEWOOD ASSOCIATES OF BERLIN, NJ AS RISK MANAGEMENT CONSULTANTS IN COMPLIANCE WITH THE MEL/JIF INSURANCE COMPANY FOR THE BOROUGH OF BERLIN YEAR 2019.

RESOLUTION R1-8; 2019, APPOINTMENT OF THE LAW FIRM OF PARKER MCCAY, PA AS BOND COUNSEL FOR THE BOROUGH OF BERLIN YEAR 2019.

RESOLUTION R1-9; 2019, APPOINTMENT OF STUART PLATT, ESQUIRE FROM THE LAW FIRM OF PLATT AND RISO, STRATFORD, NJ AS SPECIAL COAH COUNSEL FOR THE BOROUGH OF BERLIN YEAR 2019.

RESOLUTION R1-10;2019, APPOINTMENT OF ERI, CME AND MASER CONSULTING AS SPECIAL PROJECTS ENGINEERS FOR THE BOROUGH OF BERLIN YEAR 2019.

RESOLUTION R1-11; 2019, A RESOLUTION DESIGNATING THE COMMUNITY DEVELOPMENT BLOCK GRANT REPRESENTATIVES TO BE COUNCILMAN BUCHANAN AND ALTERNATE COUNCILMAN BADOLATO FOR YEAR 2019.

RESOLUTION R1-12; 2019, A RESOLUTION DESIGNATING THE FUND COMMISSIONER TO BE MILLARD WILKINSON, JR FOR YEAR 2019.

RESOLUTION R1-13; 2019, A RESOLUTION DESIGNATING THE SAFETY COORDINATOR FOR THE CAMDEN COUNTY JIF TO BE MILLARD WILKINSON, JR FOR YEAR 2019.

RESOLUTION R1-14; 2019, A RESOLUTION DESIGNATING THE SUSTAINABLE NJ AND GREEN TEAM LEADER TO BE NICOLE LOPEZ FOR YEAR 2019.

RESOLUTION R1-15;2019, A RESOLUTION AUTHORIZING THE BOROUGH CLERK/AND OR ADMINISTRATOR AND THE CERTIFIED PURCHASING AGENT TO ADVERTISE, RECEIVE AND OPEN BIDS.

RESOLUTION R1-16; 2019, A RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED FOR THE DELINQUENCIES OF TAXES, WATER, SEWER AND ALL OTHER APPLICABLE MUNICIPAL CHARGES.

RESOLUTION R1-17; 2019, A RESOLUTION DESIGNATING THE COURIER POST OF CHERRY HILL, NJ AND PHILADELPHIA INQUIRER OF PHILADELPHIA PA AS OFFICIAL NEWSPAPERS FOR BERLIN BOROUGH YEAR 2019.

RESOLUTION R1-18; 2019, A RESOLUTION ESTABLISHING THE CASH MANAGEMENT PLAN FOR YEAR 2019.

RESOLUTION R1-19; 2019, A RESOLUTION AUTHORIZING THE ADMINISTRATOR TO ISSUE REFUNDS LESS THAN \$500 FOR THE YEAR 2019.

RESOLUTION R1-20; 2019, A RESOLUTION AUTHORITY THE MUNICIPAL CLERK TO ACCEPT AND APPROVE MERCHANTILE LICENSES FOR YEAR 2019.

RESOLUTION R1-21; 2019, A RESOLUTION ESTABLISHING THE PUBLIC MEETING FORMAT AS FOLLOWS:

1. Meeting called to order
2. Salute to the flag
3. Roll call
4. Dept Reports and Payment of Bills
5. Council and Mayor Reports
6. Ordinances
7. Public hearing on resolutions
8. Resolutions
9. Privilege of floor
10. Executive session (if required)
11. Adjournment

RESOLUTION R1-22; 2019, A RESOLUTION ESTABLISHING MEETING DATES FOR THE WORK SESSIONS AND COUNCIL MEETINGS TO BE AS FOLLOWS:

| <u>7:00 PM</u> Work Sessions | <u>7:00 PM</u> Council Meetings |
|---|--|
| | January 17, 2019 |
| | February 13, 2019 |
| March 5, 2019 | March 14, 2019 |
| April 2, 2019 | April 11, 2019 |
| May 7, 2019 | May 16, 2019 |
| June 4, 2019 | June 13, 2019 |
| | July 11, 2019 |
| | August 15, 2019 |
| September 3, 2019 | September 12, 2019 |
| October 8, 2019 | October 17, 2019 |
| | November 14, 2019 |
| | December 12, 2019 |

ADDITIONAL WORK SESSIONS MAY SCHEDULED AS NEEDED

MAYOR AND COUNCIL MAY TAKE FORMAL ACTION AT ALL WORK SESSIONS

RESOLUTION R1-23; 2019, AUTHORIZATION TO APPROVE CONTRACT AWARD FOR GASOLINE TO FLEET SERVICES, SUNOCO OIL CO./SUN TRACT, BOX 3440, BOSTON, MA. UNDER STATE CONTRACT NUMBER T0394 58886 (CFO HAS CERTIFIED FUNDS ARE AVAILABLE).

RESOLUTION R1-24; 2019, AUTHORIZATION FROM COUNCIL TO ENTER INTO AN AGREEMENT WITH CAMDEN COUNTY ANIMAL CONTROL COOPERATIVE AGREEMENT AND VOORHEES ANIMAL ORPHANAGE FOR ANIMAL CONTROL SERVICES FOR THE YEAR 2019. (CERTIFICATION OF FUNDS COMING FROM THE ANIMAL TRUST FUND).

RESOLUTION 1-25; 2019, A RESOLUTION AUTHORIZING THERESA STAGLIANO AS AUTHORIZED AGENT TO REPRESENT THE BOROUGH OF BERLIN FOR TAX APPEALS.

RESOLUTION R1-26; 2019, APPROVAL FOR THE CONTINUING DISCLOSURE AGENT SERVICES AND APPOINTMENT AS INDEPENDENT REGISTERED MUNICIPAL ADVISOR OF RECORD TO BE PHOENIX ADVISORS, LLC OF BORDENTOWN NJ.

RESOLUTION R1-27; 2019, A RESOLUTION AUTHORIZING RHP TOWING FROM ATCO, LINDEN TOWING FROM LINDENWOLD TO BE THE AUTHORIZED TOWING COMPANIES FOR THE BOROUGH OF BERLIN.

Motion to approve Resolutions R1-1 through R1-27 as read:

Motion: _____, Second: _____, RCV: _____.

ORDINANCES

FIRST READING ON ORDINANCE

ORDINANCE 2019-01 SALARY ORDINANCE AMENDS SALARY ORDINANCE 2018-01 SUPPLEMENTING CHAPTER 62 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED “NONCONTRACTUAL SALARIES”.

Motion to Introduce:

Sec.;

RCV: Pearce ____ Miller ____ Badolato ____ Rocco ____ Buchanan ____ MacDonnell ____

PRIVILEGE OF FLOOR:

NEW BUSINESS:

OLD BUSINESS:

COMMENTS FROM MAYOR AND/OR COUNCIL MEMBERS:

Motion to adjourn; ____, Sec.; ____, RCV_____.

Lois Sahina, RMC
Municipal Clerk
January 30, 2019