

BOROUGH OF BERLIN
COUNCIL AGENDA
TUESDAY JULY 26, 2016
MUNICIPAL BUILDING
59 SO WHITE HORSE PIKE
BERLIN, NJ 08009
7:00 P.M.

MEETING CALLED TO ORDER

FLAG SALUTE

SUNSHINE NOTICE: Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and posted on the Borough Hall Bulletin Board showing the date, place and time of said meeting.

ROLL CALL: Mayor Jim Bilella, Council President Jim Pearce, Council members Badolato, Buchanan, Kupchik, Miller, Rocco

PRESENT ALSO: Solicitor Howard Long, Acting Municipal Clerk Lois Sahina and Administrator/CFO Mike Kwasizur

DEPARTMENT HEAD REPORTS FOR THE MONTH OF JUNE 2016

June

Permit Fees-	\$ 19,235.00
Zoning Fees-	\$ 445.00
Rental Inspection Fees-	\$ 100.00
Re-inspection Fees-	\$ 1,800.00
Community Center Fees-	\$ 950.00
Tax Collector's Report-	\$ 208,435.41
Utility Report-	\$ 596,565.50
Court Administrator –	\$ 28,658.35

Motion to Approve Resolutions ____ ,Sec.;____ , RCV ____

COUNCIL REPORTS:

- BUILDINGS & GROUNDS, Chairman Len Badolato
- STREETS & ROADS, Chairman Michael Buchanan
- WATER & SEWER, Chairman Ron Rocco

- HEALTH & RECREATION, Chairman Rick Miller
- PUBLIC SAFETY, Chairman Jim Pearce
- FINANCE, Chairman Lynn Kupchik
- MAYOR, Jim Bilella
- SOLICITOR, Howard Long
- ADMINISTRATOR, Mike Kwasizur

ORDINANCES, 1st READING

ORDINANCE NO. 2016-16 – AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF BERLIN CHAPTER 246, PROPERTY MAINTENANCE

Meeting open to the public on Ordinance No. 2016-16.

Meeting closed to the public.

Motion to adopt Ordinance No. 2016-16____, Sec.; _____, RCV_____.

ORDINANCES 1ST READING

ORDINANCE NO. 2016-17 – AN ORDINANCE AUTHORIZING A FORM OF NOTICE OF TORT CLAIM

Meeting open to the public on Ordinance No. 2016-17.

Meeting closed to the public.

Motion to adopt Ordinance No. 2016-16____, Sec.; _____, RCV_____.

RESOLUTIONS

Meeting open to the public on Resolutions R7-1 through R7-19; 2016

Meeting closed to the public on Resolutions.

RESOLUTION R7-1; 2016 - A RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING 2ND QTR. 2016 UTILITY BILL ADJUSTMENTS

RESOLUTION R7-2; 2016 – A RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING THE REFUND OF WATER CONNECTION CHARGES IN THE AMOUNT OF \$400.00 FOR BLOCK 708 LOT 4 DUE TO CANCELLATION OF PROJECT

RESOLUTION R7- 3; 2016 – A RESOLUTION AUTHORIZING THE REFUND OF PERMIT FEES IN THE AMOUNT OF \$252.80 TO SUNRUN INC.

RESOLUTION R7- 4; 2016 – A RESOLUTION AWARDED THE KATHERINE AVENUE WATER MAIN EXTENSION BID TO THE LOWEST MOST RESPONSIBLE BIDDER MOUNT CONSTRUCTION LOCATED ON 427 SOUTH WHITE HORSE PIKE PO BOX 619 BERLIN, NJ 08009 WITH THE BASE BID OF \$199,960.00 INCLUDING AN ALTERNATE 1 SUM OF \$11,300.00 WITH THE TOTAL SUM OF PROJECT BEING \$211,260.00.

RESOLUTION R7-5; 2016 – A RESOLUTION AWARDED THE 2016 BERLIN BOROUGH ROADWAY IMPROVEMENT BID TO THE LOWEST MOST RESPONSIBLE BIDDER ARAWAK PAVING, LOCATED ON 7503 WYMOUTH ROAD, HAMMONTON, NJ 08330 WITH THE BASE BID OF \$163,500.00, ALTERNATE 1 \$32,790.00 AND ALTERNATE 2 \$9,800.00 TOTAL SUM OF PROJECT BEING \$206,090.00

RESOLUTION R7-6; 2016 – A RESOLUTION AWARDED THE FRANKLIN AVENUE AND CLEMENTON ROAD SIGNAL CHANGES TO JEN ELECTRIC, INC FOR A LOW QUOTE OF \$12,314.00

RESOLUTION R7-7; 2016 – AUTHORIZATION OF COUNCIL FOR PENNONI ASSOCIATES TO PROCEED WITH THE PROPOSAL OF PHASE 2; (ROAD DIET FOR CLEMENTON ROAD) WHICH WILL ENABLE THE BOROUGH TO MOVE FORWARD WITH THE DESIGN PLANS, SPECIFICATIONS AND BIDDING TO RESTRIPE CLEMENTON ROAD BY OCTOBER OF 2016

RESOLUTION R7-8; 2016 – A RESOLUTION AWARDED THE 5-YEAR HOSTED RNI UPGRADES AND WATER SERVER MAINTENANCE AGREEMENT TO HD SUPPLY WATERWORKS AS AN EXTRAORDINARY UNSPECIFIABLE SERVICE (EUS) IN THE AMOUNT OF \$107,852.50

RESOLUTION R7-9;2016 – A RESOLUTION AUTHORIZING GRANT SUBMISSION FOR THE GOVERNOR’S COUNCIL ON ALCOHOLISM AND DRUG ABUSE

RESOLUTION R7-10;2016 - A RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING THE CANCELLATION OF THE FIRE SUPPRESSION SYSTEM ACCOUNT FOR BLOCK 1003 LOT 2 AFTER INSPECTION AND RECOMMENATION FROM THE FIRE OFFICIAL

RESOLUTION R7-11;2016 - A RESOLUTION TO ACCEPT THE SECOND MENDMENT TO AGREEMENT BETWEEN THE BOROUGH OF BERLIN AND PNC PANK, NATIONAL ASSOCIATION IN INTEREST TO FIRST CAMDEN NATIONAL BANK AND TRUST COMPANY

RESOLUTION R7-12 ;2016 - A RESOLUTION ACCEPTING THE ANNUAL AUDIT OF ITS BOOK, ACCOUNTS AND FINANCIAL TRANSACTIONS FOR THE YEAR 2016

RESOLUTION R7-13 ;2016 – APPROVAL OF A BUDGET INSERTION FROM FEMA FOR THE FISCAL YEAR 2015 ASSISTANCE TO FIREFIGHTERS GRANT IN THE AMOUNT OF \$279,762.00

RESOLUTION R7-14 ;2016 – A RESOLUTION TO REFUND SCOTT BORDICK OF HAVBROS BERLIN, LLC IN THE AMOUNT OF \$3,882.00 WHICH WAS THE ORIGINAL CASH GUARANTY POSTED FOR THE MONTEBELLO SECTION 2 WATER PROJECT THEY ARE CURRENTLY ON A TWO YEAR MAINTENANCE BOND

RESOLUTION R7-15;2016 – A RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, CONFIRMATION OF MAYOR’S APPOINTMENT OF A BOROUGH HOUSING INSPECTOR, MICHAEL DEPALMA

RESOLUTION R7-16 ;2016 – A RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, CONFIRMATION OF MAYOR’S APPOINTMENT OF A DEPUTY REGISTRAR MICHAEL T. KWASIZUR, CPA, CMFO IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 26:8-25 AND BERLIN

RESOLUTION R7-17 ;2016 – A RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, RESCINDING RESOLUTION R6-2:2016 & CONFIRMATION OF MAYOR’S APPOINTMENT OF MICHAEL T. KWASIZUR, CPA, CMFO AS CHIEF FINANCIAL OFFICER FOR THE BOROUGH OF BERLIN IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:9-140.13 AND BERLIN BOROUGH ADMINISTRATIVE CODE SECTION 46-18 ET SEQ. AND AUTHORIZING A CONTRACT THEREFORE.

RESOLUTION R7-18;2016 – A RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, CONFIRMATION OF MAYOR’S APPOINTMENT OF A NEW HIRE-PROBATIONARY EMPLOYEE IN THE DEPARTMENT OR PUBLIC WORKS, MARK MALONEY

RESOLUTION R7-19:2016 – A RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, AUTHORIZING THE EXECUTION OF AN AGREEMENT OF SALE BY AND BETWEEN THE SIMONE FAMILY TRUST AND THE BOROUGH OF BERLIN, SUBJECT TO CERTAIN TERMS AND CONDITIONS

Motion to Approve Resolutions R7-1 through R7-19 _____,Sec.;_____, RCV_____.

Mayor’s Appointment as Chief of Police

Michael Miller, in accordance with N.J.S.A. 40A:60-5(g) and §52-3 of the Code of the Borough of Berlin.

RESOLUTION R7-20 ;2016 – A RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, CONFIRMATION OF MAYOR’S APPOINTMENT OF MICHAEL MILLER AS THE CHIEF OF POLICE.

Motion to Confirm Appointment through Resolutions R7-20 _____,Sec.;_____, RCV_____.

APPLICATIONS FOR APPROVAL

Berlin Lions Club Raffle - 10/1/16 Berlin Fall Fest

Motion_____, Sec.,_____, RCV_____

- **Privilege of the floor**
- **Payment of the bills for the month of June, 2016 in the amount of \$2,369,450.37**

Motion_____, Sec.,_____, RCV_____

- **CLOSED SESSION**

Motion to go into closed session to discuss _____, Sec.,_____, RCV_____

Motion to go back into open session; _____, Sec.,_____, RCV

Motion to adjourn; _____, Sec.,_____, RCV

Lois J. Sahina
Acting Municipal Clerk/CMR
July 26, 2016 _____ pm