

BOROUGH OF BERLIN
COUNCIL MEETING AGENDA
THURSDAY, OCTOBER 15, 2015
MUNICIPAL BUILDING
59 SO. WHITE HORSE PIKE
BERLIN NJ
7:00 PM

MEETING CALLED TO ORDER:

FLAG SALUTE:

SUNSHINE NOTICE: Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and posted on the Borough Hall Bulletin Board showing the date, place and time of said meeting.

ROLL CALL: Mayor John J. Armano, Council President Lynn Kupchik, Council members Bilella, Pearce, Knight, Miller and Badolato.

PRESENT ALSO: Solicitor Howard Long, Chief of Police Michael DeLorenzo, DPW Superintendent Mark Mauger, DPW Foreman John Allsbrook and Administrator Charleen Santora.

APPROVAL OF MINUTES:

Council meeting of September 10, 2015
Closed session of September 10, 2015
Caucus meeting of October 6, 2015

Motion to approve _____, Sec _____, RCV _____

DEPARTMENT HEAD REPORTS FOR SEPTEMBER 2015:

Tax Collectors report	\$254,613.97
Utility report	\$767,345.45
Municipal Clerk's report	\$ 3,127.00
Construction permit fees	\$ 6,640.00
Municipal Court	\$ 16,123.14
Community Center	\$ 1,375.00
Zoning Fees	\$ 180.00
Rental Inspection fees	\$ 1,400.00
Resale Inspections	\$ 600.00
Re -Inspections	\$ 200.00
Zoning report submitted	
EMS	207 calls

Motion to approve; _____, Sec.; _____, RCV _____.

PRIVILEGE OF FLOOR AND ON RESOLUTIONS:

COUNCIL/DEPARTMENT HEAD REPORTS:

- **POLICE CHIEF**, Michael DeLorenzo
- **DPW SUPERINTENDENT**, Mark Mauger
- **BUILDINGS & GROUNDS**, Chairman Len Badoloto
- **STREETS & ROADS**, Chairman Gary Knight
- **WATER & SEWER**, Chairman Lynn Kupchik
Discussion about water issues on Catherine Avenue
- **PUBLIC SAFETY**, Chairman James Pearce
- **HEALTH & RECREATION**, Chairman Rick Miller
- **FINANCE**, Chairman Jim Bilella
- **MAYOR**, John Armano
- **SOLICITOR**, Howard Long
- **ADMINISTRATOR**, Charleen Santora

ORDINANCES:

- **2ND READING**

ORDINANCE NO. 2015-20, AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF BERLIN MODIFYING THE FEES RELATING TO NEW JERSEY UNIFORM FIRE CODE INSPECTIONS AND FEES

Meeting open to the public.

Meeting closed to the public.

Motion to adopt Ordinance No. 2015-20 _____, Sec _____, RCV _____

- **1ST READING**

ORDINANCE NO. 2015-21, AN ORDINANCE AMENDING CHAPTER 315,
SECTION 48 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED
VEHICLES AND TRAFFIC

Motion to introduce _____, Sec _____, RCV _____

ORDINANCE NO. 2015-22, AN ORDINANCE AMENDING CHAPTER 218,
SECTION 2 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED
MERCANTILE LICENSES

Motion to introduce _____, Sec _____, RCV _____

ORDINANCE NO. 2015-23, AN ORDINANCE RESCINDING CHAPTER 86 OF THE
CODE OF THE BOROUGH OF BERLIN ENTITLED AMUSEMENT DEVICES

Motion to introduce _____, Sec _____, RCV _____

RESOLUTIONS:

R10-2-2015, A RESOLUTION AUTHORIZING THIRD QUARTER 2015 UTILITY
BILL ADJUSTMENTS AS FOLLOWS:

14 Constitution Blvd	meter in backwards	-53,600.60
10 Day Avenue	new meter account	+250.50
6 Harmony Lane	new meter account	+55.00
115 Piedmont Blvd	new meter account	+309.50
4 Vienna Lane	new meter account	-524.00
30 S. Rose Lane	meter frozen	+106.00
121 Franklin Ave	meter frozen	+359.00
200 First Ave	meter frozen	+274.50
299 Rte 73	broken curbstop	-1,693.50

R10-3-2015, AUTHORIZATION TO APPROVE A MERCANTILE LICENSE FOR
ERNEST TETTEH-OBUBI T/A GREEN LIGHTS LOGISTICS, LLC LOCATED AT
259 WATSONTOWN-NEW FREEDOM ROAD, BERLIN, NJ FOR A LOGISTICS
COMPANY

R10-4-2015, AUTHORIZATION TO APPROVE A MERCANTILE LICENSE FOR
TINA TOWNSEND T/A THE THREE POOCHES, LLC LOCATED AT 136 S. WHITE
HORSE PIKE, BERLIN, NJ FOR A PET GROOMING BUSINESS

R10-5-2015, A RESOLUTION AUTHORIZING BERLIN BOROUGH'S CONTINUED
PARTICIPATION IN THE MUNICIPAL CONSORTIUM FOR THE PURPOSES OF
ENGAGING AN EXPERT FOR THE PREPARATION OF STATEWIDE, REGIONAL
AND MUNICIPAL FAIR SHARE NUMBERS AND RETENTION OF A NEW
EXPERT CONSULTANT

R10-6-2015, AUTHORIZATION FROM BOROUGH COUNCIL TO APPOINT BILL BANSCH TO THE POSITION OF PROPERTY MAINTENANCE OFFICIAL EFFECTIVE OCTOBER 3, 2015 FOR AN ANNUAL SALARY OF \$6030.00 PER 2015 SALARY ORDINANCE

R10-7-2015, AUTHORIZATION TO RELEASE THE MAINTENANCE BOND FOR WAWA #8310 LOCATED ON THE WHITE HORSE PIKE IN THE AMOUNT OF \$39,144.20 AS PER RECOMMENDATION FROM PENNONI ASSOCIATES

R10-8-2015, A RESOLUTION TO APPROVE THE REFUND OF OVERPAYMENTS FOR THE BERLIN BOROUGH MUNICIPAL COURT IN THE AMOUNT OF \$761.00

R10-9-2015, AUTHORIZATION TO APPROVE A MERCANTILE LICENSE FOR STEVE CHALAKO T/A ELITE TAX PREP AND NOTARY SERVICE LOCATED AT 33 W. WHITE HORSE PIKE, BERLIN, NJ FOR A TAX PREPARTION AND NOTARY SERVICE BUSINESS

R10-10-2015, AUTHORIZATION FROM BOROUGH CUNCIL TO APPROVE THE BEST PRACTICES PROCEDURES IN COMPLIANCE WITH THE LOCAL FINANCE BOARD

R10-11;2015, AUTHORIZATION FROM COUNCIL FOR PENNONI ASSOCIATES TO APPLY TO THE NJDOT FOR THE 2016 MUNICIPAL AID APPLICATION

R10-12;2015, APPROVAL FROM BOROUGH COUNCIL TO AUTHORIZE PENNONI ASSOCIATES TO AWARD MARTIN ACKLEY ASSOCIATES FROM ATCO, NJ FOR THE TEST CORES NEEDED ON TAUNTON AVENUE TO CLOSE OUT THE NJDOT GRANT APPLICATION IN THE AMOUNT OF \$800 THE LOWEST OF THREE QUOTES

R10-13;2015, APPROVAL FROM COUNCIL TO LIEN ARMSTRONG CAPITAL IN THE AMOUNT OF \$2275.00 FOR CLEANUP FEES AND FOR THE REMOVAL OF A SIGN THAT WAS DEEMED AN UNFIT STRUCTURE PER ORDINANCE NO. 2011-13

Motion to adopt Resolution R10-2;2015 through R10-13;2015 _____, Sec _____, RCV _____

PAYMENT OF THE BILLS FOR SEPTEMBER 2015 IN THE AMOUNT OF \$1,149,802.42

Motion to approve _____, Sec _____, RCV _____

PRIVILEGE OF FLOOR:

**EXECUTIVE CLOSED SESSION TO DISCUSS PERSONNEL MATTERS IN
REGARDS TO FOREMAN JOHN ALLSBROOK AND DISCUSSION IN
REGARDS TO POLICE NEGOTIATIONS:**

Motion to go into closed session made by _____Sec; _____, RCV_____.

Motion to go back into open session made by _____Sec; _____, RCV_____.

MOTION TO ADJOURN MADE BY _____SEC;_____ ALL IN FAVOR_____.

Charleen Santora, RMC/Borough Clerk