

BOROUGH OF BERLIN
COUNCIL MEETING MINUTES
MONDAY, MARCH 4, 2013
MUNICIPAL BUILDING
59 SO. WHITE HORSE PIKE
BERLIN NJ
7:00 PM

MEETING CALLED TO ORDER BY MAYOR ARMANO

FLAG SALUTE LED BYT MAYOR ARMANO

SUNSHINE NOTICE: Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been published in the Courier Post and Philadelphia Inquirer showing the date, place and time of said meeting.

ROLL CALL: Mayor John J. Armano, Council President Jim Bilella, Council members Maccaroni, Scelso, Kupchik, Pearce and Knight. All members were present.

PRESENT ALSO: Solicitor George Botcheos

- **APPROVAL OF MINUTES**

January 29, 2013 Caucus meeting

February 4, 2013 Council meeting

Motion to approve made by Councilman Pearce, seconded by Kupchik. All present were in favor.

- **DEPARTMENT HEAD REPORTS FOR JANUARY, 2013**

Tax Collections	\$2,053,061.91
Water & Sewer	\$154,414.81
Municipal Court	\$11,192.41
Clerk's Report	\$10,767.00
Construction Permit Fees	\$2,518.00
Zoning Permit Fees	\$105.00
Community Center	\$4,230.00
Rentals/Resale Inspections	\$100.00
Bureau of Fire Prevention	60 Calls

Motion to approve made by Councilman Maccaroni, seconded by Bilella. All present were in favor.

- **REQUEST TO SPEAK TO COUNCIL FROM LEN BADOLATO** – Mr. Badaloto requested there be a liaison between the Historical Society and the Governing Body so that the restoration of the old post office can be discussed. The liaison is Councilman Knight.

PRIVILEGE OF FLOOR: No one addressed the Council.

COUNCIL REPORTS/DEPARTMENT HEAD REPORTS:

CHIEF OF POLICE MICHAEL DELORENZO provided a full report for the month of January 2013. Full report is attached to these minutes. About six police officers participated in the Read Across America Program at the Berlin Community School last week and read to the students.

MAYOR ARMANO discussed two resolutions on the agenda and provided explanations for them both. Resolution R3-3;2013 is a resolution Opposing Senate Bill 2511 amendments to Open Public Meetings Act and Resolution R3-13;2013 is a resolution Opposing Senate Bill A-1196.

BUILDINGS & GROUNDS, Chairman Gary Knight had a meeting with Alan Blair and the department heads on February 28th and there are concerns about the plans relative to the third floor. There should be revised drawings by next week./There's a 4 inch sewer line running along the ground of the demolished building on Haines Avenue which will be removed by January 14th.

STREETS & ROADS, Chairman James Bilella reported that Resolution R3-12; 2013 is on the agenda for approval in regard to the CDBG program for this year./It will be about 2 or 3 more weeks until the final design for Ellis Avenue goes to the State for approval.

WATER & SEWER, Chairman Lynn Kupchik discussed the I & I Study being done by Pennoni Associates, Inc. and results will be available in a few months./Wells have been shut down for winter season./1 meter has been added for this month.

HEALTH & RECREATION, Chairman Jim Pearce discussed that the job opening/description for Camp Director is posted on the bulletin board./Met with the Seniors and looked over the contract for the use 131 S. WHP; a grand opening will be held soon./Talked to four companies in regard to alarm system for the Community Center; three of them need to provide a quote./Berlin Nats donated batting cages./Volleyball equipment needs to be attached to the floor; talked with DPW about pop out tiles; floor is still free floating./Next month the Board of Health will have Life Line Screening held at the Community Center.

PUBLIC SAFETY, Chairman Scott Scelso informed council that the DARE car is in need of a makeover. Lieutenant will take the car to the local body shop, have it painted and would like to purchase a trap to put over it to preserve it./Police officer, Steve Palma has completed the FTO

training program./Met with Chief and architect to discuss ideas about moving some of the rooms in the proposed plan for the renovations of the Municipal Building in an effort to create a better flow./Shared speed sign from Berlin Twp will be used to help detect the speed and amount of cars on Thursday.

FINANCE, Chairman Nick Maccaroni reported that the Tax Sale was last Wednesday, February 27th. There were 137 properties listed and Armstrong Capital went for \$240,000.00. The total amount at the sale was \$408,487.12, all but one property sold./Discussed the capital improvement ordinance being introduced at the meeting tonight./Discussed the introduction of the budget for 2013 and suggested it be introduced at the next regular council meeting April 1st.

SOLICITOR, George Botcheos reported the Buszby litigation is near finalization.

ADMINISTRATOR, Charleen Santora informed council the Clerk's office will be closed March 5th for a mandatory Registrar's seminar./Edmund's is scheduled to provide training on the software to tie in mercantile licenses with Zoning and Property Maintenance./JIF Safety Breakfast is Tuesday, March 26 in Collingswood./Web page design is coming along and all council pictures have been posted./Berlin Cub Scout Pack 55 would like to plant tree seedlings on Borough property in observance of Arbor Day. Scheduled for April 2nd at 10 a.m. at the Community Center./Winslow Twp will have a hearing on revisions to water and sewer connection rates on March 26th at 7:30 p.m. at the municipal building./Borough offices are closed Friday, March 29th in observance of Good Friday./Received calls from residents about potholes in the Kmart Shopping Center.

Motion to put a lien on Armstrong Capital for the repair of potholes in the Kmart Shopping Center located on the White Horse Pike made by Councilman Scelso, seconded by Pearce. All present were in favor.

ORDINANCES

2nd Reading:

ORDINANCE NO. 2013-01, AN ORDINANCE AMENDING SALARY ORDINANCE 2012-01 SUPPLEMENTING CHAPTER 62 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED "SALARIES"

Motion to open to the public made by Mayor Armano. No one spoke. Motion to close the public comment made by Mayor Armano.

Motion to adopt ORDINANCE NO. 2013-01 made by Councilman Bilella, seconded by Maccaroni. All present were in favor.

ORDINANCE NO. 2013-02, AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 129 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED, "CONSTRUCTION CODES, UNIFORM"

Motion to open to the public made by Mayor Armano. No one spoke. Motion to close the public comment made by Mayor Armano.

Motion to adopt ORDINANCE NO. 2013-02 made by Councilman Maccaroni, seconded by Bilella. All present were in favor.

RESOLUTION: To be done before introduction of Capital Ordinance No. 2013-03.

RESOLUTION: A RESOLUTION OF THE BOROUGH OF BERLIN APPROVING THE ADOPTION OF A TEMPORARY CAPITAL BUDGET.

Open to public comment. No one addressed the Council. Meeting closed to public comment.

Motion to adopt made by Councilman Maccaroni, seconded by Bilella. All present were in favor.

INTRODUCTION OF ORDINANCES:

ORDINANCE NO. 2013-03, AN ORDINANCE OF THE BOROUGH OF BERLIN, IN THE COUNTY OF CAMDEN, NEW JERSEY, PROVIDING FOR VARIOUS CAPITAL IMPROVEMENT AND RELATED EXPENSES IN AND FOR THE BOROUGH, APPROPRIATING ISSUANCE OF \$2,516,200 IN GENERAL IMPROVEMENT BONDS OR NOTES OF THE BOROUGH TO FINANCE THE SAME

Motion to introduce ORDINANCE NO. 2013-03 made by Councilman Maccaroni, seconded by Bilella. All present were in favor.

RESOLUTIONS

Meeting open to the public on Resolutions R3-1 through R3-15; 2013. No one addressed the Council. Meeting closed to the public.

RESOLUTION R3-1;2013, AUTHORIZATION FROM BOROUGH COUNCIL TO APPROVE APPROPRIATION TRANSFER FROM INSIDE THE CAP TO INSIDE THE CAP IN THE AMOUNT OF \$600.00 FROM THE GENERAL BUDGET AND \$200.00 FROM SEWER UTILITY

RESOLUTION R3-2;2013, AUTHORIZING THE REFUND OF DEVELOPER ESCROW BALANCE FOR BLOCK 2503, LOT 3 IN THE AMOUNT OF \$80.00

RESOLUTION R3-3;2013, RESOLUTION OPPOSING SENATE BILL 2511 AMENDMENTS TO OPEN PUBLIC MEETINGS ACT

RESOLUTION R3-4;2013, RESOLUTION AUTHORIZING THE REFUND OF POLICE OUTSIDE SERVICES BALANCE IN THE AMOUNT OF \$130.00

RESOLUTION R3-5;2013, A RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING THE REFUND OF KEY FOB DEPOSITS MONEY, CANCELLATION MONEY, AND SECURITY DEPOSIT MONEY FOR THE COMMUNITY CENTER PER APPROVAL FROM BOROUGH ADMINISTRATOR

RESOLUTION R3-6;2013, RESOLUTION TO CHANGE CUSTODIAN OF PETTY CASH FUND FROM FORMER POLICE CHIEF ROBERT CARRARA TO POLICE CHIEF MICHAEL DELORENZO WHO IS BONDED IN THE AMOUNT OF \$1,000,000.00 BY VIRTUE OF A BLANKET BOND

RESOLUTION R3-7;2013, AUTHORIZATION FROM BOROUGH COUNCIL TO SUPPORT THE BERLIN BOROUGH ATHLETIC ASSOCIATION FOR SEEKING CAMDEN COUNTY OPEN SPACE FUNDS FOR THE IMPROVING OF THE RECREATION FIELDS AT THE AA COMPLEX

RESOLUTION R3-8;2013, RESOLUTION AUTHORIZING THE TRANSFER OF BICYCLES NO LONGER NEEDED FOR USE BY BERLIN BOROUGH TO THE COUNTY OF CAMDEN

RESOLUTION R3-9;2013, AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH PRO COMPUTER SERVICE EFFECTIVE FEBRUARY 21, 2013 FOR BOTH POLICE AND ADMINSTRATION IT SERVICES AT A COST OF \$545.00 A MONTH (CFO HAS CERTIFIED THE FUNDS)

RESOLUTION R3-10;2013, AUTHORIZATION TO APPROVE THE INSTALLATION OF THE CAMDEN COUNTY 700 MHZ EMERGENCY COMMUNICATIONS RADIO SYSTEMS FOR MUNICIPAL FIRE, AND EMERGENCY MEDICAL SERVICES FREE OF CHARGE

RESOLUTION R3-11;2013, AUTHORIZATION TO APPOINT JOHN ALLSBROOK TO ALTERNATE RECYCLE COORDINATOR EFFECTIVE FEBRUARY 26, 2013

RESOLUTION R3-12;2013, A RESOLUTION TO ADOPT THE YEAR 35 COMMUNITY DEVELOPMENT GRANT AGREEMENT IN THE AMOUNT OF \$18,100.00

RESOLUTION R3-13;2013, A RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY OPPOSING A-1196

RESOLUTION R3-14;2013, AUTHORIZATION FROM COUNCIL PER CHAPTER 246, SECTION 16 OF THE CODE OF THE BOROUGH OF BERLIN TO LIEN PROPERTY LOCATED AT BLOCK 1800, LOT 9 KNOWN AS ARMSTRONG CAPITAL IN THE AMOUNT OF \$1240.00 FOR WORK DONE IN REGARDS TO SEWER BACKUP AT THIS LOCATION.

RESOLUTION R3-15;2013, APPROVAL OF PROPOSAL FOR SPECIAL COUNSEL/CONFLICT COUNSEL FOR ADMINISTRATIVE HEARING OFFICER TODD J. GELFAND, ESQUIRE FROM VOORHEES NJ.

Motion to approve Resolutions R3-1 through R3-15;2013 made by Councilman Pearce, seconded by Bilella. All present were in favor.

**PAYMENT OF THE BILLS FOR THE MONTH OF FEBRUARY, 2013 IN THE AMOUNT OF
\$2,138,513.88**

Motion to approve made by Councilman Maccaroni, seconded by Kupchik. All present were in favor.

Motion to adjourn made by Councilman Scelso, seconded by Pearce. All present were in favor.

Charleen Santora, RMC

Borough Clerk