

BOROUGH OF BERLIN
RE-ORGANIZATION AGENDA
SATURDAY, JANUARY 5, 2019
MUNICIPAL BUILDING
59. SO. WHITE HORSE PIKE
BERLIN NJ
12:30 PM

RE-ORGANIZATION MEETING OF JANUARY 5, 2019 CALLED TO ORDER

FLAG SALUTE

SUNSHINE NOTICE: Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and posted on the Borough Hall Bulletin Board at the Berlin Hotel showing the date, place and time of said meeting.

INVOCATION:

Pastor Justin Barnette of Solid Rock Baptist Church in Berlin, NJ will provide the Invocation.

OATHS OF OFFICE

Councilman Ronald Rocco will be sworn in by Howard Long Esq. His wife Joan with Pete and Marty Winchester will hold the Bible.

Councilman Michael Buchanan will be sworn in by Assemblyman Joseph Howarth. His wife Casey and children Beau and Annabella will hold the Bible.

ROLL CALL

Mayor Jim Bilella, Council Members, Pearce, Miller, Badolato, Rocco, Buchanan and MacDonnell.

MAYOR BILELLA ACKNOWLEDGES DISTINGUISHED GUESTS

RESOLUTION R1-1; 2019, APPOINTMENT OF HOWARD C. LONG, JR, ESQUIRE, FROM THE FIRM OF WADE, LONG, WOOD & LONG, LLC, OF LAUREL SPRINGS, NJ AS BOROUGH SOLICITOR FOR BERLIN BOROUGH YEAR 2019

Motion; ____, Sec.; ____, Questions; RCV ____.

APPOINTMENT OF COUNCIL PRESIDENT

Motion to appoint the Council President Year 2019;

Motion; _____, Sec.; _____, RCV_____.

PLANNING BOARD APPOINTMENTS BY MAYOR

NEW APPOINTMENTS

- Michael McGowan Class II 1/1/19 – 12/31/19
 - Patricia Cummings Class IV 1/1/19 – 12/31/22
 - Dan Pomponio Class IV 1/1/19 – 12/31/22
 - Fran Ballak Alternate 1 1/1/19 – 12/31/20
 - Ken Ryker Alternate 2 1/1/18 – 12/31/19
- (unexpired term of Ballak)

PLANNING BOARD MEMBER’S RECOGNITIONS

- James Bilella Class I 1/1/16 – 12/31/19
- Ron Sabatini Class IV 1/1/16 – 12/31/19
- Andrew Simone Jr. Class IV 1/1/17 – 12/31/20
- Thomas Dulin Class IV 1/1/17 – 12/31/20
- Jeannine Schumacher Class IV 1/1/18 – 12/31/21

PLANNING BOARD COUNCIL REPRESENTATIVE

- Councilman Daniel MacDonnell (Class III)

Motion; _____, Sec.; _____, RCV_____.

- Class I Mayor’s term corresponds to time in office.
- Class II Official of Municipality other than a member of the Governing Body, 1-year term
- Class III Member of the Governing Body. 1-year term
- Class IV Other citizens of Municipality appointed by the Mayor. 4-year Term. N.J.S.A. 40A:55D-23

COMMITTEE APPOINTMENTS BY MAYOR WITH CONFIRMATION FROM COUNCIL

BUILDINGS, PARKS & RERCREATION	Chairman Len Badolato Vice Chair Rocco
PUBLIC WORKS STREETS & ROADS	Chairman Dan MacDonnell, Vice Chair Badolato
WATER & SEWER	Chairman Ron Rocco Vice Chair Buchanan
PUBLIC SAFETY	Chairman Jim Pearce Vice Chair Miller
FINANCE	Chairman Mike Buchanan Vice Chair MacDonnell
COMMUNICATIONS	Chairman Rick Miller Vice Chair Pearce

Motion; _____, Sec.; _____, RCV_____.

APPOINTMENTS OF OFFICIALS BY MAYOR WITH CONFIRMATION FROM COUNCIL

- Administrator William Behnke 1/1/19 – 12/31/19
- Treasurer Stacey DiVello 1/1/19 – 12/31/19
- Deputy Clerk Dana McGarvey 1/1/19 – 12/31/19
- Deputy Registrar Dana McGarvey 1/1/19 – 12/31/19
- Borough Historian Beth Pomponio 1/1/19 – 12/31/19
- Fire Official William Behnke 1/1/19 – 12/31/19
- Fire Safety Inspector Joe Cornforth 1/1/19 – 12/31/19
- Fire Safety Inspector Dennis Rosenbaum 1/1/19 – 12/31/19
- Plumbing Inspector Michael DePalma 1/1/19 – 12/31/19
- Fire Chief Michael Kernan 1/1/19 – 12/31/19
- Zoning Official Michael DePalma 1/1/19 – 12/31/19
- Deputy EMC Fred Tuttle 1/1/19 – 12/31/19

Motion to approve; _____, Sec.; _____, RCV_____.

DEPARTMENT HEAD RECOGNITIONS FOR OFFICIALS AND SUB-OFFICIALS FOR THE BOROUGH OF BERLIN 2019

- CFO Debbie Dimattia, CMFO
- Registered Municipal Clerk Lois Sahina
- Municipal Registrar Lois Sahina
- Chief of Police Michael Miller
- Emerg Mgt Coord Michael Miller
- Ambulance Captain Lou DeMarco
- DPW Superintendent John Allsebrook
- Tax Assessor Theresa Stagliano
- Tax Collector Lisa Eggert
- Construction Official Michael DePalma
- Fire Sub Code Inspector Ron Snyder
- Housing Inspector Michael DePalma

HISTORIC PRESERVATION COMMISSION APPOINTMENT BY MAYOR WITH CONFIRMATION FROM COUNCIL

- Council Liaison Councilman Len Badolato 1/1/19 – 12/31/19
- Tina Hoffman Class C 4 yr 1/1/19 – 12/31/22
- Hal Taylor Class C 4 yr 1/1/19 – 12/31/22
- Tracy Salvatore Class C 4 yr 1/1/16 – 12/31/19
(Fill unexpired term of Taylor)
- Leana Trinidad Alt 1 2 yr 1/1/18 – 12/31/19
(Fill unexpired term of Reggio)

Motion; ____, Sec.; ____, RCV_____.

HISTORIC PRESERVATION COMMISSION RECOGNITION OF MEMBERS

- Andrew Simone Jr. Class C 4 yr 1/1/16 – 12/31/19
- Jose Hernandez Class C 4 yr 1/1/16 – 12/31/19
- Michelle Secrest Class C 4 yr 1/1/18 - 12/31/21
- Gail Mottershead Class C 4 yr 1/1/18 - 12/31/21
- Lisa Doris Alt 2 2 yr 1/1/18 – 12/31/19

RECOGNITION OF HISTORIC PRESERVATION COMMISSION ADVISORS

- Millard Wilkerson Jr – Mayor Emeritus
- Dan Pomponio - President, Berlin Borough Historical Society

- Class A A person who is knowledgeable in building design and construction or architectural history who may reside in the borough.
- Class B A person who is knowledgeable or with a demonstrated interest in Local history who may reside outside the borough.
- Class C Members who must be residents of the Municipality who hold no Other Municipal position except they may be members of the Planning or Zoning Boards.

BOARD OF HEALTH RECOGNITION OF MEMBERS

- Council Liaison Councilman Michael Buchanan 1/1/19 – 12/31/19
- Dolores Motluck 3 yr 1/1/17 - 12/31/19
- Dan Cleary 3 yr 1/1/17 - 12/31/19
- Kelly Foster 3 yr 1/1/17 - 12/31/19
- Dan Molnar 3 yr 1/1/18 - 12/31/20
- Christina Miller 3 yr 1/1/18 - 12/31/20

LIBRARY TRUSTEES APPOINTMENTS BY MAYOR WITH CONFIRMATION FROM COUNCIL

- Mary K Albertson 5 yr 1/1/19 – 12/31/23
- Kim Cunningham 5 yr 1/1/19 – 12/31/23

Motion; ____, Sec.; ____, RCV ____.

LIBRARY TRUSTEES RECOGNITION OF MEMBERS

- James Bilella Mayor
- Kristen Martello Community School Superintendent
- Nancy Grover 5 yr 1/1/18 – 12/31/22
- Janet Guerere 5 yr 1/1/17 – 12/31/21
- Robert Foster 5 yr 1/1/16 – 12/31/20
- Millard Wilkinson 5 yr 1/1/15 – 12/31/19
- Tina Hoffmann 5 yr 1/1/15 – 12/31/19

COURT APPOINTMENTS BY MAYOR WITH CONFIRMATION FROM COUNCIL

- **Municipal Judge** Kristen McCrink, J.M.C. 3 yr 1/1/19 – 12/31/21

Motion; _____, Sec.; _____, RCV_____.

- **Municipal Prosecutor** Richard DeMichele 1 yr 1/1/19 – 12/31/19

Motion; _____, Sec.; _____, RCV_____.

- **Municipal Public Defender** Kristina M. Bryant 1 yr 1/1/19 – 12/31/19

Motion; _____, Sec.; _____, RCV_____.

- **Court Administrator** Kelly Foster 1 yr 1/1/19 – 12/31/19

Motion; _____, Sec.; _____, RCV_____.

PROPERTY MAINTENANCE BOARD APPOINTMENT BY MAYOR WITH CONFIRMATION FROM COUNCIL

- Council Representative Ron Rocco 1/1/19 – 12/31/19
- Planning Board Representative Ron Sabatini 1/1/19 – 12/31/19
- Zoning Official Michael DePalma 1/1/19 – 12/31/19
- Board of Health Dan Molnar 1/1/19 – 12/31/19
- Community Representative Cynthia Jennings 1/1/19 – 12/31/19

Motion; _____, Sec.; _____, RCV_____.

BUSINESS ADVISORY COMMITTEE APPOINTMENTS BY MAYOR WITH CONFIRMATION FROM COUNCIL

- Michael McGowan 3 yr 1/1/19 - 12/31/21
- Leana Trinidad 3 yr 1/1/19 - 12/31/21

Motion; _____, Sec.; _____, RCV_____.

CELEBRATION ADVISORY COMMITTEE APPOINTMENTS BY MAYOR WITH CONFIRMATION FROM COUNCIL

- Council Liaison Councilman Rick Miller 1/1/19 – 12/31/19
- Tracy Salvatore Chairwoman 3 yr 1/1/19 - 12/31/21
- Christina Miller Vice-Chairwoman 3 yr 1/1/19 - 12/31/21

Motion; ____, Sec.; ____, RCV ____.

MEETING OPEN TO THE PUBLIC ON RESOLUTIONS ONLY

MEETING CLOSED TO THE PUBLIC

RESOLUTIONS

RESOLUTION R1-2; 2019, AUTHORIZATION TO ADOPT A TEMPORARY BUDGET FOR YEAR 2019.

Motion; ____, Sec.; ____, RCV ____.

RESOLUTION R1-3; 2019, APPOINTMENT OF DANIEL DIGANGI, CPA, FROM BOWMAN & COMPANY OF VOORHEES, NJ AS AUDITORS FOR THE BOROUGH OF BERLIN YEAR 2019.

Motion; ____, Sec.; ____, RCV ____.

RESOLUTION R1-4;2019, APPOINTMENT OF HUGH DOUGHERTY, P.E., CME, FROM PENNONI ASSOCIATES OF HADDON HEIGHTS, NJ AS GENERAL ENGINEERS AND TAX MAP OFFICIALS FOR THE BOROUGH OF BERLIN YEAR 2019.

Motion; ____, Sec.; ____, RCV ____.

RESOLUTION R1-5; 2019 APPOINTMENT OF HUGH DOUGHERTY, P.E., C.M.E. OF PENNONI ASSOCIATES OF HADDON HEIGHTS, NJ AS WATER & SEWER ENGINEERS FOR THE BOROUGH OF BERLIN YEAR 2019.

Motion; ____, Sec.; ____, RCV ____.

RESOLUTION R1-6;2019, A RESOLUTION APPOINTING CHRIS DOCHNEY, PP, AICP FROM CME ASSOCIATES OF SOUTH HOWELL, NJ AS MUNICIPAL PLANNER FOR THE BOROUGH OF BERLIN YEAR 2019.

Motion; ____, Sec.; ____, RCV ____.

RESOLUTION R1-7;2019, APPOINTMENT OF EDGEWOOD ASSOCIATES OF BERLIN, NJ AS RISK MANAGEMENT CONSULTANTS IN COMPLIANCE WITH THE MEL/JIF INSURANCE COMPANY FOR THE BOROUGH OF BERLIN YEAR 2019.

Motion; ____, Sec.; ____, RCV_____.

RESOLUTION R1-8; 2019, APPOINTMENT OF THE LAW FIRM OF PARKER MCCAY, PA AS BOND COUNSEL FOR THE BOROUGH OF BERLIN YEAR 2019.

Motion; ____, Sec.; ____, RCV_____.

RESOLUTION R1-9; 2019, APPOINTMENT OF STUART PLATT, ESQUIRE FROM THE LAW FIRM OF PLATT AND RISO, STRATFORD, NJ AS SPECIAL COAH COUNSEL FOR THE BOROUGH OF BERLIN YEAR 2019.

Motion; ____, Sec.; ____, RCV_____.

RESOLUTION R1-10;2019, APPOINTMENT OF ERI, CME AND MASER CONSULTING AS SPECIAL PROJECTS ENGINEERS FOR THE BOROUGH OF BERLIN YEAR 2019.

Motion; ____, Sec.; ____, RCV_____.

RESOLUTION R1-11; 2019, A RESOLUTION DESIGNATING THE COMMUNITY DEVELOPMENT BLOCK GRANT REPRESENTATIVES TO BE COUNCILMAN BUCHANAN AND ALTERNATE COUNCILMAN BADOLATO FOR YEAR 2019.

Motion; ____, Sec.; ____, RCV_____.

RESOLUTION R1-12; 2019, A RESOLUTION DESIGNATING THE FUND COMMISSIONER TO BE MILLARD WILKINSON, JR FOR YEAR 2019.

Motion; ____, Sec.; ____, RCV_____.

RESOLUTION R1-13; 2019, A RESOLUTION DESIGNATING THE SAFETY COORDINATOR FOR THE CAMDEN COUNTY JIF TO BE MILLARD WILKINSON, JR FOR YEAR 2019.

Motion; ____, Sec.; ____, RCV_____.

RESOLUTION R1-14; 2019, A RESOLUTION DESIGNATING THE SUSTAINABLE NJ AND GREEN TEAM LEADER TO BE NICOLE LOPEZ FOR YEAR 2019.

Motion; ____, Sec.; ____, RCV_____.

RESOLUTION R1-15; 2019, A RESOLUTION AUTHORIZING THE BOROUGH CLERK/AND OR ADMINISTRATOR AND THE CERTIFIED PURCHASING AGENT TO ADVERTISE, RECEIVE AND OPEN BIDS.

RESOLUTION R1-16; 2019, A RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED FOR THE DELINQUENCIES OF TAXES, WATER, SEWER AND ALL OTHER APPLICABLE MUNICIPAL CHARGES.

RESOLUTION R1-17; 2019, A RESOLUTION DESIGNATING THE COURIER POST OF CHERRY HILL, NJ AND PHILADELPHIA INQUIRER OF PHILADELPHIA PA AS OFFICIAL NEWSPAPERS FOR BERLIN BOROUGH YEAR 2019.

RESOLUTION R1-18; 2019, A RESOLUTION ESTABLISHING THE CASH MANAGEMENT PLAN FOR YEAR 2019.

RESOLUTION R1-19; 2019, A RESOLUTION AUTHORIZING THE ADMINISTRATOR TO ISSUE REFUNDS LESS THAN \$500 FOR THE YEAR 2019.

RESOLUTION R1-20; 2019, A RESOLUTION AUTHORITY THE MUNICIPAL CLERK TO ACCEPT AND APPROVE MERCHANTILE LICENSES FOR YEAR 2019.

RESOLUTION R1-21; 2019, A RESOLUTION ESTABLISHING THE PUBLIC MEETING FORMAT AS FOLLOWS:

1. Meeting called to order
2. Salute to the flag
3. Roll call
4. Dept Reports and Payment of Bills
5. Council and Mayor Reports
6. Ordinances
7. Public hearing on resolutions
8. Resolutions
9. Privilege of floor
10. Executive session (if required)
11. Adjournment

RESOLUTION R1-22; 2019, A RESOLUTION ESTABLISHING MEETING DATES FOR THE WORK SESSIONS AND COUNCIL MEETINGS TO BE AS FOLLOWS:

<u>7:00 PM</u> Work Sessions	<u>7:00 PM</u> Council Meetings
	January 17, 2019
	February 14, 2019
March 5, 2019	March 14, 2019
April 2, 2019	April 11, 2019
May 7, 2019	May 16, 2019
June 4, 2019	June 13, 2019
	July 11, 2019
	August 15, 2019
September 3, 2019	September 13, 2019
October 8, 2019	October 17, 2019
	November 14, 2019
	December 12, 2019

ADDITIONAL WORK SESSIONS MAY SCHEDULED AS NEEDED

MAYOR AND COUNCIL MAY TAKE FORMAL ACTION AT ALL WORK SESSIONS

RESOLUTION R1-23; 2019, AUTHORIZATION TO APPROVE CONTRACT AWARD FOR GASOLINE TO FLEET SERVICES, SUNOCO OIL CO./SUN TRACT, BOX 3440, BOSTON, MA. UNDER STATE CONTRACT NUMBER T0394 58886 (CFO HAS CERTIFIED FUNDS ARE AVAILABLE).

RESOLUTION R1-24; 2019, AUTHORIZATION FROM COUNCIL TO ENTER INTO AN AGREEMENT WITH CAMDEN COUNTY ANIMAL CONTROL COOPERATIVE AGREEMENT AND VOORHEES ANIMAL ORPHANAGE FOR ANIMAL CONTROL SERVICES FOR THE YEAR 2019. (CERTIFICATION OF FUNDS COMING FROM THE ANIMAL TRUST FUND).

RESOLUTION 1-25; 2019, A RESOLUTION AUTHORIZING THERESA STAGLIANO AS AUTHORIZED AGENT TO REPRESENT THE BOROUGH OF BERLIN FOR TAX APPEALS.

RESOLUTION R1-26; 2019, APPROVAL FOR THE CONTINUING DISCLOSURE AGENT SERVICES AND APPOINTMENT AS INDEPENDENT REGISTERED MUNICIPAL ADVISOR OF RECORD TO BE PHOENIX ADVISORS, LLC OF BORDENTOWN NJ.

RESOLUTION R1-27; 2019, A RESOLUTION AUTHORIZING RHP TOWING FROM ATCO, LINDEN TOWING FROM LINDENWOLD TO BE THE AUTHORIZED TOWING COMPANIES FOR THE BOROUGH OF BERLIN.

RESOLUTION R1-28; 2019, A RESOLUTION AUTHORIZING MUNICIPAL ALLIANCE ON ALCOHOL AND DRUG ABUSE.

Motion to approve Resolutions R1-14 through R1-28 made by; _____, Sec.; _____, RCV_____.

ORDINANCES

FIRST READING ON ORDINANCE

ORDINANCE 2019-01 SALARY ORDINANCE AMENDS SALARY ORDINANCE 2018-01 SUPPLEMENTING CHAPTER 62 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED "NONCONTRACTUAL SALARIES".

Motion to Introduce:

Sec.;

RCV; Miller____ Pearce____ Badolato____ Rocco____ Buchanan____ MacDonnell____

PRIVILEGE OF FLOOR:

Motion to adjourn; _____, Sec.; _____, RCV_____.